

MINUTES OF THE REGULAR COMMISSION MEETING OF NOVEMBER 22, 2022
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular Commission meeting for November 2022 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on November 22, 2022, and commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Mariah Montague, Customer Service Supervisor
- Teal Theam, Senior Administrative Assistant
- Raven Thomas, Customer Service Representative
- Sandra Furth, Administrative Assistant
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: None

Prequalification of Contractors: Source Electric, LLC

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: November 16, 2022
- 2) Payroll: November 21, 2022

Other:

- 1) WPUDA Annual Conference, November 30, 2022 – December 2, 2022 (Spokane)
- 2) Resolution 22-54, Tanglewilde-Thompson Place (600) Seismic Valve Upgrades
- 3) PUD Holiday Gathering, December 2, 2022 – 2:00 p.m. to 4:30 p.m.
- 4) Emergency Waiver of Competitive Bidding Requirements, Pattison (500) – November 18, 2022

Approval of Consent Calendar:

Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Presentation and Public Hearing:

There were no members of the public present to provide testimony. Therefore, staff did not go through the presentation on the Proposed 2023 Budget, Proposed 2023 Rates, Fees, Charges, and Surcharges, and the Proposed 2023 Ad Valorem Tax Levy. **Commissioner Olsen opened and closed the Public Hearing at 5:03 p.m.**

Information or Discussion of Operations/Policy Issues:

Celebration for Commissioner Oosterman

GM Weidenfeller presented a plaque to Commissioner Oosterman for her ten years of service as a Thurston PUD Commissioner. Commissioner Olsen and Commissioner Stearns both thanked Commissioner Oosterman and discussed their experience with her on the Board.

Action/Approval Items:

Resolution 22-45, Construction Contract for Meter Installations at Vineyard

DPC Gubbe gave a brief update on Resolution 22-45. **Commissioner Stearns made a motion to approve Resolution 22-45: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

Resolution 22-48, Proposed 2023 Ad Valorem Tax Levy

GM Weidenfeller spoke briefly on Resolution 22-48. **Commissioner Oosterman made a motion to approve Resolution 22-48: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Resolution 22-49, 2023 Refund Tax Levy

GM Weidenfeller spoke briefly on Resolution 22-49. **Commissioner Stearns made a motion to approve Resolution 22-49: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

Resolution 22-50, Proposed 2023 Operating Budget

GM Weidenfeller spoke briefly on Resolution 22-50. Commissioner Stearns asked about the change to rates for customers that are not currently on standard PUD rates and funds available for utility arrearages. GM Weidenfeller and FCSM Tartt addressed these questions. **Commissioner Stearns made a motion to approve Resolution 22-50: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

Resolution 22-51, Proposed 2023 Capital Budget

Commissioner Oosterman made a motion to approve Resolution 22-51: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Resolution 22-52, Proposed 2023 Rates, Fees, Charges, and Surcharges

GM Weidenfeller spoke briefly on Resolution 22-52. Commissioner Stearns asked about any changes to fees for 2023 and the District's cross-connection control program. GM Weidenfeller and DPC Gubbe addressed the Commissioner's question. **Commissioner Oosterman made a motion to approve Resolution 22-52: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Resolution 22-53, Interfund Loan Authorization

GM Weidenfeller spoke briefly on Resolution 22-53. Per Commissioner Olsen’s request, GM Weidenfeller clarified that the proposed interfund loan transfer will not affect future customer rates. Commissioner Stearns asked about late fees, and FCSM Tarrt addressed the Commissioner’s question. **Commissioner Stearns made a motion to approve Resolution 22-53: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

Commissioner Signatures/Break:

Two resolutions required wet signatures, so Commissioners Olsen and Oosterman signed these documents for AGM Parker.

Presentations:

Commissioner Oosterman asked about the denial of additional connections by the Department of Health (DOH) for the Timberline Village water system. DPC Gubbe addressed the Commissioner’s question, and the Board engaged in a lengthy discussion on this topic with staff.

Commissioner Topics, Discussions and Reports:

Commissioner Oosterman reminded staff that Emergency Management and Homeland Security are changing; the Commissioner discussed available funding and corresponding with the county. Commissioner Stearns added to the discussion on seismic valves and other Emergency Management topics, including actions taken by other public utility districts.

Commissioner Olsen addressed the final Utility Rate Advisory Committee (URAC) meeting for 2022. Commissioner Stearns spoke about an upcoming Thurston Regional Planning Council (TRPC) meeting. The Board discussed the proposed airport at length.

Executive Session: None

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:49 p.m.

Assignments: None

Russell E Olsen

[Russell E Olsen \(Dec 8, 2022 09:28 PST\)](#)

Russell E. Olsen, Commissioner and President

Attest:

Linda Oosterman

[Linda Oosterman \(Dec 8, 2022 15:54 PST\)](#)

Linda Oosterman, Commissioner and Secretary











Minutes 11222022

Final Audit Report

2022-12-08

Created:	2022-12-07
By:	Julie Parker (julieparker@thurstonpud.org)
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2022-12-08 - 5:27:42 PM GMT- IP address: 104.28.116.90
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-  Document e-signed by Russell E Olsen (rolsen@thurstonpud.org)
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