

**MINUTES OF THE REGULAR MEETING OF OCTOBER 8, 2019
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON**

The first regular meeting for October 2019 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Tuesday, October 8, 2019, at District's administrative office located at 1230 Ruddell Road SE, Lacey, Washington 98503, commencing at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the meeting. The following District employees were present:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- Ruth Clemens, Administrative Services Manager (ASM)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Clerk to the Board

Call to Order: Commissioner Oosterman called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Stearns made a motion to approve the agenda as amended; Commissioner Olsen seconded the motion; all in favor.

Consent Calendar:

Approval of Minutes: September 18, 2019, September 23, 2019

Prequalification of Contractors: None

SMA Contracts: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: September 24, 2019, October 3, 2019
- 2) Payroll: October 5, 2019

Other:

- 1) Resolution 19-42, DWSRF Loan for Timberline Village
- 2) Resolution 19-43, Professional Services Contract with NW Water Systems for Timberline Village WSP
- 3) Resolution 19-44, Professional Services Contract with NW Water Systems for Talcott Ridge Treatment

Commissioner Stearns made a motion to approve the Consent Calendar as presented; Commissioner Olsen seconded the motion; all in favor.

Public Comment: There was one member of the public present, but he declined to speak.

Information or Discussion of Operations/Policy Issues:

Discussion – Generators

GM Weidenfeller presented a report on generators for water systems owned by the District; the presentation was made based on feedback received during the 2020 Budget presentations/Public Hearings in September. Commissioner Stearns brought up the complications related to generators and the District's customer base. Commissioner Oosterman asked about funding for generators, and GM Weidenfeller listed a range of options to fund generators for smaller systems; Commissioner Oosterman expressed interest in amending Resolution 13-25. Commissioner Olsen asked after systems that have a higher risk to 'go down,' and he also addressed the issue of equity amongst water systems. The Commissioners and staff discussed different options for generator installation, costs, and other issues related to this matter. Staff was directed to compile a list of District-owned water systems that more frequently 'go down,' as well as a list of criteria and/or specifications for generators to communicate to customers.

Commissioner Signatures/Break: Commissioner Olsen announced a break to sign documents at 5:54 p.m. The regular meeting commenced at 6:07 p.m.

Action /Approval Item(s):

Resolution 19-45, Purchase of Property at 6800 Meridian Road SE, Olympia, WA 98513

GM Weidenfeller asked for questions regarding this resolution, but there were none.

Commissioner Stearns made a motion to approve Resolution 19-45 as presented:

Commissioner Oosterman seconded the motion; all in favor. Commissioners and staff discussed the broker, the contract, and touring of the property.

Presentations:

GM Weidenfeller provided a written report. He further reported on the award of consolidation grants proposed by Kim Gubbe, Director of Planning & Compliance, for three water systems not currently owned by the District. Commissioners asked after the funding for these grants and possible acquisition of these systems. Commissioner Olsen asked about customer correspondence after approval of the 2020 Budget.

AGM Parker requested that the Commissioners schedule dates for the District's holiday party as well as the second Commission meeting in December. Commissioners approved the holiday party for December 20, 2019 at 2:30 p.m. The second Commission meeting in December was approved for December 30, 2019 at 4:30 p.m.

FCSM Tartt gave a brief overview on the conclusion of the audit. Overall, the audit went well, and the District was provided with a list of recommendations. Commissioner Stearns was present for the audit's exit interview, and he spoke to this matter. Commissioner Oosterman asked about the status of certain public records; the Commissioner spoke about legislation related to public records. She also spoke to low-income vs. elderly demographics.

Commissioner Topics, Discussions and Reports:

Commissioner Stearns reported on the SAO Audit Exit Interview. He also reported on his attendance and the presentations at the WPUWA Water Workshop in September. The Commissioner also spoke about PFAS/PFOA.

Commissioner Oosterman had nothing to report. However, she did comment on the presentations and the brewery reception at the Water Workshop.

Commissioner Olsen attended the last TRPC meeting. He reported on the website mapping project for that organization, as well as other matters such as a modeling update for transportation corridors and legislative priorities.

Executive Session: None

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; all in favor. The meeting adjourned at 6:45 p.m.

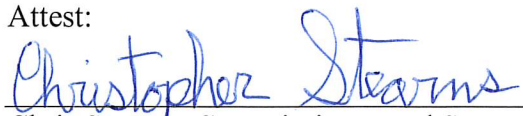
Assignments:

- 1) Staff will compile a list of District-owned water systems that experience outages or issues on a frequent basis.
- 2) Staff will generate a list of criteria for generators to communicate to customers.
- 3) Advertise for the TPUD Holiday Party at 2:30 p.m. on Friday, December 20, 2019.
- 4) Advertise for the second regular December Commission meeting at 4:30 p.m. on Monday, December 30, 2019.



Russell E. Olsen, Commissioner and President

Attest:



Chris Stearns, Commissioner and Secretary