

**MINUTES OF THE REGULAR MEETING OF SEPTEMBER 23, 2019
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON**

The second regular meeting for September 2019 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Monday, September 23, 2019, at the Lacey Community Center located at 6729 Pacific Avenue SE, Lacey, Washington 98503, commencing at 7:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the meeting. Utility Rate Advisory Committee (URAC) member Tessa Hale was present. The following District employees were present:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Cathy Easton, Customer Service Supervisor
- Raven Thomas, Senior Customer Service Representative
- Sandra Furth, Accounting Assistant
- Brian Wilson, Operations Specialist II
- Kurin Miller, Clerk to the Board

Call to Order: Commissioner Olsen called the regular meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Oosterman made a motion to approve the agenda as presented; all in favor (Commissioner Stearns was not yet present).

Consent Calendar:

Approval of Minutes: September 10, 2019, September 11, 2019, September 12, 2019

Prequalification of Contractors: None

SMA Contracts: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: September 13, 2019, September 19, 2019
- 2) Payroll: September 20, 2019

Other: Schedule a Special Meeting on October 2, 2019 at 4:30 p.m. at 1230 Ruddell Road SE, Lacey, WA, 98503

Commissioner Oosterman made a motion to approve the Consent Calendar as presented; all in favor (Commissioner Stearns was not yet present).

2020 Proposed Budget, Rates, Fees, Charges, and Capital Surcharges Overview:

AGM Parker gave an overview of the URAC recommendations and implantation strategy. GM Weidenfeller gave an overview of the 2020 Proposed Budget, rates, fees, charges and surcharges in a short presentation.

Public Questions and Answers:

Commissioner Olsen asked for questions and concerns from those in attendance. One customer from the Covington water system posed questions in regard to purchased water, his water system, and the new tiers proposed for 2020. Another customer asked about the increase to the capital surcharge. GM Weidenfeller and AGM Parker were able to respond to both customers about their respective inquiries.

Public Hearing – 2020 Proposed Budget, Rates, Fees, Charges, and Capital Surcharges:

Commissioner Olsen opened the Public Hearing at 7:30 p.m. Several members of the public were present, however those that were signed up to testify declined further comment. Commissioner Olsen closed the Public Hearing at 7:31 p.m.

Information or Discussion of Operations/Policy Issues:

Discussion – Resolution 19-34, Operating Budget, Resolution 19-35, 2020 Rates, Fees, and Surcharges, and Resolution 19-36, 2020 Capital Budget

The Commissioners did not discuss these resolutions at the meeting.

Action /Approval Item(s): None

Commissioner Signatures/Break: Commissioner Olsen announced a break to address additional comments and/or concerns at 7:32 p.m. The regular meeting commenced at 7:45 p.m.

Presentations:

Staff reports were included in the agenda packets, but these reports were not addressed at the meeting.

Commissioner Topics, Discussions and Reports:

Commissioner Olsen thanked staff and members of the public for attending.

Commissioner Oosterman also thanked staff and members of the public for attending.

Commissioner Olsen spoke about the considerations staff has to account for when creating the annual budget. He also expressed appreciation for the feedback received from the public during the public hearing process.

Executive Session: None

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting:

Commissioner Stearns seconded the motion; all in favor. The meeting adjourned at 7:50 p.m.

Assignments: None



Russell E. Olsen, Commissioner and President

Attest:



Chris Stearns, Commissioner and Secretary