

**MINUTES OF THE REGULAR COMMISSION MEETING OF AUGUST 9, 2022**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The first regular Commission meeting for August 2022 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on August 9, 2022, and commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Ruth Clemens, Administrative Services Manager (ASM)
- Kurin Miller, Clerk to the Board

**Call to Order:**

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Oosterman made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: July 26, 2022

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: July 27, 2022, August 3, 2022
- 2) Payroll: August 5, 2022

Other: None

**Approval of Consent Calendar:**

**Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Public Comment:** None

**Information or Discussion of Operations/Policy Issues:**

**Discussion – Update on Budget**

GM Weidenfeller presented an update to the 2023 Budget process, specifically the process for adopting the first amendment to the budget, and he reported on the District's financial status is based on data and recommendations compiled by staff. Commissioner Olsen asked several questions about these topics, Commissioner Oosterman spoke about advertising multi-year projected charges and surcharges

to the public, and Commissioner Stearns asked about the history of Capital Surcharge increases at the District. The Board discussed these topics with GM Weidenfeller at length.

**First Reading – Resolution 22-32, Authorization to Surplus Equipment**

AGM Parker presented Resolution 22-32 which would give authorization to District staff to surplus and dispose of specified materials and equipment.

**Action/Approval Items:**

**Resolution 22-28, Employment Contracts with Senior Leadership Team**

GM Weidenfeller briefly presented Resolution 22-28. Commissioner Stearns asked about termination and any further changes made to the resolution since its first reading; GM Weidenfeller addressed the Commissioner's questions. **Commissioner Stearns made a motion to adopt Resolution 22-28 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Resolution 22-29, Policy Amendment**

AGM Parker presented Resolution 22-29 which would amend Policy 100-016 Vehicle Safety and Use. Commissioner Oosterman asked about Commissioners in addition to employees. Commissioner Stearns spoke about this topic as well. The Board agreed to table this item until the next Commission meeting to reflect changes requested by Commissioner Oosterman.

**Authorization for General Manager to Sign and Submit a Letter of Intent for WIFIA Funding**

GM Weidenfeller and AGM Parker presented a request to the Board for approval to pursue Water Infrastructure Finance and Innovation Act (WIFIA) funding for the Tanglewilde-Thompson Place mainline replacement project which is estimated at \$25 million. Commissioner Olsen asked about how funding can be applied; AGM Parker addressed the Commissioner's question. Commissioner Stearns briefly spoke about this program. **Commissioner Stearns made a motion to approve the General Manager to submit a letter of interest for WIFIA funding: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Commissioner Signatures/Break:** None

**Presentations:**

GM Weidenfeller reported on the next Utility Rate Advisory Committee (URAC) meeting on August 25, 2022 and the topics to be discussed at that meeting. The GM also reported on an upcoming meeting with the Joelle Lane community members regarding Pattison water system improvements. GM Weidenfeller spoke about his work on a chlorine plan for the District to keep a steady supply in case of any supply chain shortages or emergencies.

Commissioner Stearns spoke about extra wear and tear on roads due to COVID-19 and about his informational request to staff related to the Green Cove Creek Culvert replacement project. GM Weidenfeller spoke about staff's work on a Memorandum of Understanding (MOU) with the County's Public Works Department regarding this project. A draft MOU is expected at the first regular Commission meeting in September.

DFO Campbell spoke briefly on the work the Field Operations Team has been performing. GM Weidenfeller added information on water quality at the Eastridge 2 water system. DPC Gubbe reported that she recently received approval from the Washington State Department of Health on the new capacity analysis for the Pattison water system. Commissioner Olsen and Commissioner Stearns had several questions for the DPC regarding this topic; GM Weidenfeller and DPC Gubbe addressed these questions. ASM Clemens reported on moving forward with the GIS project with Frontier Precision.

**Commissioner Topics, Discussions and Reports:**

Commissioner Oosterman reported on two emergency management meetings that were cancelled due to low attendance. The Commissioner will try and attend the emergency management meetings next month.

Commissioner Stearns reported that the September WPUDA Association Meetings will be held in Olympia; he also reported on the space configuration for these meetings at the WPUDA building in Olympia. Commissioner Stearns also spoke to the recent Water Resources Advisory Committee (WRAC) meeting he attended; the Commissioner invited GM Weidenfeller to speak on this subject. Both Commissioner Stearns and GM Weidenfeller held a lengthy conversation related to Washington State Department of Ecology's Policy 2030 and the impacts of the Hirst/Foster decision.

Commissioner Olsen spoke to recent correspondence he received from a Pattison water system customer which expressed his appreciation of District staff. The Commissioner also spoke about a personal matter. Commissioner Olsen will be traveling to Oklahoma for his state position.

**Executive Session:** None

**Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:16 p.m.**

**Assignments:**

- 1) Amend Resolution 22-29 to include driving abstract reports for employees and Commissioners, per Commissioner Oosterman's suggestion. Add the amended resolution to the consent calendar for the next meeting on Tuesday, August 23, 2022.
- 2) Schedule the next URAC meeting for Thursday, August 25, 2022. Advertise accordingly.

*Russell E Olsen*

[Russell E Olsen \(Aug 23, 2022 17:40 PDT\)](#)

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Russell E. Olsen, Commissioner and President

Attest:

*Linda Oosterman*

[Linda Oosterman \(Aug 27, 2022 16:00 PDT\)](#)

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Linda Oosterman, Commissioner and Secretary











# Minutes 08092022

Final Audit Report

2022-08-27

Created:	2022-08-24
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZkWO08Qg9rJC6GldJm-j8JkBpY606GLk

## "Minutes 08092022" History

-  Document created by Julie Parker (julieparker@thurstonpud.org)  
2022-08-24 - 0:03:44 AM GMT- IP address: 96.74.20.117
-  Document emailed to rolsen@thurstonpud.org for signature  
2022-08-24 - 0:04:47 AM GMT
-  Email viewed by rolsen@thurstonpud.org  
2022-08-24 - 0:40:16 AM GMT- IP address: 104.28.116.130
-  Signer rolsen@thurstonpud.org entered name at signing as Russell E Olsen  
2022-08-24 - 0:40:37 AM GMT- IP address: 174.204.68.231
-  Document e-signed by Russell E Olsen (rolsen@thurstonpud.org)  
Signature Date: 2022-08-24 - 0:40:39 AM GMT - Time Source: server- IP address: 174.204.68.231
-  Document emailed to loosterman@thurstonpud.org for signature  
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2022-08-27 - 10:58:23 PM GMT- IP address: 24.18.31.44
-  Signer loosterman@thurstonpud.org entered name at signing as Linda Oosterman  
2022-08-27 - 11:00:27 PM GMT- IP address: 24.18.31.44
-  Document e-signed by Linda Oosterman (loosterman@thurstonpud.org)  
Signature Date: 2022-08-27 - 11:00:29 PM GMT - Time Source: server- IP address: 24.18.31.44
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