

**MINUTES OF THE SPECIAL MEETING OF JULY 7, 2020
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON**

The special meeting for July 2020 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Tuesday, July 7, 2020, commencing at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the teleconference meeting hosted via Zoom. The following District employees were also present for the meeting.

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Ruth Clemens, Administrative Services Manager (ASM)
- Joe Rehberger, Chief Legal Counsel
- Kurin Miller, Clerk to the Board

Call to Order: Commissioner Olsen called the special meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Oosterman made a motion to approve the agenda as presented; Commissioner Stearns seconded the motion; the motion passed with all in favor.

Information or Discussion of Operations/Policy Issues:

Continuing Update – District Response to Coronavirus, COVID-19 Threat

ASM Clemens gave a brief update on emergency operations; she spoke specifically regarding an employee needs assessment for working remotely, the District's proposed customer support program, and possible travel restrictions. GM Weidenfeller also spoke about travel restrictions and quarantine mandates.

FCSM Tartt also gave a brief update on financial items related to COVID-19; she spoke about Accounts Receivables, costs related to COVID-19, cash flow, and the District's deferred payment program. Commissioner Stearns posed a question about meeting engagements with customers; staff addressed his question.

General Manager and Staff Updates

ASM Clemens reported that a District employee recently resigned to accept a position with the City of Yelm.

Discussion of MOU with Thurston County and Proposed Changes

GM Weidenfeller summarized the current Memorandum of Understanding (MOU) with the Thurston County Board of Commissioners. Commissioner Oosterman asked a question about several items within the summary; GM Weidenfeller discussed with the Commissioner. The Board and GM Weidenfeller discussed this matter at length.

Commissioner Topics, Discussions and Reports:

Commissioner Olsen reported on the Utility Rate Advisory Committee (URAC) meeting scheduled on July 8, 2020.

Commissioner Oosterman reported that she is currently reviewing the proposed 2021 Budget. The Commissioner posed a question to GM Weidenfeller about the relationship between the Department of Health (DOH) and the Department of Ecology (DOE); GM Weidenfeller answered this question, and Commissioner Stearns also spoke on the subject.

Commissioner Stearns reported on meetings he has recently attended as well as upcoming meetings he plans to attend. He also discussed the topics at these meetings such as a review on water banking.

At 5:55 p.m., Commissioner Olsen announced that the Board would enter into an Executive Session In accordance with the provisions of RCW 42.30.110 (1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price and to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, for 15 minutes until 6:10 p.m., as authorized by RCW 42.30.110 (1)(i). At 6:10 p.m., it was announced that the Executive Session would be extended for another ten minutes until 6:20 p.m. At 6:20 p.m., the Executive Session was closed, and the special meeting resumed. No decisions were made during the Executive Session.

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting was adjourned at 6:21 p.m.

Russell E. Olsen, Commissioner and President

Attest:

Chris Stearns, Commissioner and Secretary