

MINUTES OF THE SPECIAL MEETING OF JUNE 16, 2020
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The special meeting for June 2020 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Tuesday, June 16, 2020, commencing at 4:30 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the teleconference meeting hosted via Zoom. The following District employees were also present for the meeting.

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Ruth Clemens, Administrative Services Manager (ASM)

Call to Order: Commissioner Olsen called the special meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Oosterman made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Information or Discussion of Operations/Policy Issues:

Continuing Update – District Response to Coronavirus, COVID-19 Threat

ASM Clemens delivered an update on the District's ongoing COVID-19 response. She informed the Board of reopening strategies discussed by the management team. FCSM Tartt delivered an update on the financial impacts of the pandemic to customers and to the District.

Initial Discussion of the 2021 Preliminary Budget Process

AGM Julie Parker presented the board with a proposed process to present the 2021 Preliminary Budget. Commissioner Olsen requested that staff create messaging to explain the shift in the budget schedule this year. AGM Parker assured Commissioner Olsen that she and FCSM Tartt would create website content to inform customers and fulfill his request. Commissioner Oosterman recommended that advertising for the Budget Meeting and Hearing should occur on at least three occasions. Commissioner Stearns asked if the District planned to move into Phase 3 of the Stay Home, Stay Healthy plan. GM Weidenfeller explained that the District had no plans to reopen and plans to continue to allow employees to work remotely and in modified operations.

Commissioner Topics, Discussions and Reports:

Commissioner Oosterman expressed concern with the adequacy of the number of security cameras around the Ruddell Road properties. Her concern stems from recent protests and unsafe activities throughout Thurston County. AGM Parker, GM Weidenfeller and ASM Clemens assured her both buildings are secure and under adequate surveillance.

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting was adjourned at 4:47 p.m.

Russell E. Olsen, Commissioner and President

Attest:

Chris Stearns, Commissioner and Secretary