

**MINUTES OF THE SPECIAL MEETING OF MAY 5, 2020
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON**

The Special Meeting on May 5, 2020 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order commencing at 5:06 p.m. Commissioners Russell E. Olsen, Linda Oosterman and Chris Stearns were present for the meeting via the teleconferencing system hosted via Zoom. The following District employees were also present; all other staff members were excused from attending the meeting.

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Clerk to the Board

Call to Order: Commissioner Olsen called the regular meeting to order at 5:06 p.m. The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Oosterman made a motion to amend the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Information or Discussion of Operations/Policy Issues:

Continuing Update – District Response to Coronavirus, COVID-19 Threat

FCSM Tartt provided an update on the District's response to the COVID-19 pandemic addressing revenue, expenses, cash flow, and the customer deferred payment option. The Board discussed these matters in further detail. FCSM Tartt was asked to compare variances for revenue to budgeted amounts in future reports.

General Manager and Staff Updates: AGM Parker stated she had identified the need for additional funding for legal reviews on potential acquisitions and additional funding for updating the financial and rate model. Commissioner Olsen asked her to bring it back as an action item, with fund balance information, to the next Board meeting.

Commissioner Topics, Discussion, and Reports:

Commissioner Stearns outlined and discussed information provided at the recent Thurston Regional Planning Council (TRPC) meeting which was shared with the Commissioners. Commissioner Olsen brought up the TRPC meeting Economic Development Report presented by Michael Cade, and the Commissioners discussed it. Commissioner Oosterman addressed the governance policy updates and the priorities and lines of business in the District's strategic plan; the Board agreed to schedule a discussion of these items at a future Commission Workshop.

Executive Session:

At 5:30 p.m., for 16 minutes until 5:47 p.m., Commissioner Olsen adjourned the Special Meeting to enter an Executive Session in accordance with the provisions of RCW 42.30.110 (1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. At 5:47 Commissioner Olsen extended the Executive Session for 14 minutes until 6:01 p.m. At 6:01 to 6:16 Commissioner Olsen extended the Executive Session for 15 minutes. At 6:16 to 6:21, for 5 minutes, Commissioner Olsen extended the Executive Session. At 6:21 to 6:30, for 7 minutes, Commissioner Olsen extended the Executive Session. At 6:30 p.m., the Executive Session was closed, and the Commission returned to the Special Meeting session. No decisions were made.

Adjournment: Commissioner Stearns made a motion to adjourn the meeting; Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting was adjourned at 6:30 p.m.

Russell E. Olsen, Commissioner and President

Attest:

Chris Stearns, Commissioner and Secretary