

**MINUTES OF THE REGULAR MEETING OF FEBRUARY 8, 2022  
OF  
PUBLIC UTILITY DISTRICT NO. 1  
OF  
THURSTON COUNTY, WASHINGTON**

The first regular meeting for February 2022 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on February 8, 2022, commencing at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the virtual meeting hosted via Zoom video conferencing. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Doug Piehl, District Engineer
- Tristan Wiseman, Field Technician
- Dillon Pflugmacher, Laborer
- Kalelia Gipson, Customer Service Representative
- Kurin Miller, Clerk to the Board

**Call to Order:**

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Stearns made a motion to approve the agenda as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: January 25, 2022

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

1) Accounts Payables: January 26, 2022, February 2, 2022

2) Payroll: February 4, 2022

Other: None

**Approval of Consent Calendar:**

**Commissioner Oosterman made a motion to approve the Consent Calendar as presented:**

**Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Public Comment:** None

**Information or Discussion of Operations/Policy Issues:**

**Introduction of New PUD Employees**

DFO Campbell introduced two new Field Operations employees: Tristan Wiseman, Field Technician, and Dillon Pflugmacher, Laborer. The employees' backgrounds were discussed. Then, FCSM Tartt introduced

a new Customer Service employee: Kalelia Gipson, Customer Service Representative. The Board spoke with each of the new employees.

**Presentation – Green Cove Crossing Options and Cost Estimates, Country Club (679) Water System**

GM Weidenfeller briefly discussed the four options available to the District regarding the Green Cove Creek culvert replacement project at the Country Club water system. District Engineer Doug Piehl gave an in-depth presentation on the available options, costs, and speculation on the recommendation to be made by Thurston County Public Works. The Board discussed this matter with staff at length.

**Discussion – COVID-19 Updates/Broadband and Telecommunications**

It may take until the first meeting in March to get the final Broadband presentation report. Commissioner Stearns asked a question regarding the areas that are of focus for the District's report.

**Discussion – WPUDA February Association Meetings, February 16-18, 2022**

GM Weidenfeller presented a reminder of association meetings that the Commissioners may want to attend. Commissioner Stearns reminded the group of the virtual meetings WPUDA plans to hold.

**Action/Approval Items:**

**Resolution 22-03, First Amended 2022 Capital Budget**

AGM Parker presented Resolution 22-03 which would revise the 2022 Capital Budget to incorporate several project additions, revisions, and removals for the year. **Commissioner Stearns made a motion to adopt Resolution 22-03 as presented; Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Resolution 22-04, Revised Service Line Rates**

AGM Parker presented Resolution 22-04 which would revise the service connection charge to include a higher charge for special circumstances (i.e. if District staff must perform the work or rent equipment to install service). Commissioner Stearns spoke about inflation during the past year. **Commissioner Oosterman made a motion to adopt Resolution 22-04 as presented; Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Commissioner Signatures/Break:** None

**Presentations:**

GM Weidenfeller reported on the PFAS sampling project. Gave an updated timeline.

DPC Gubbe reported that the contract for engineering for the Hawley Hills Consolidation Project with NW Water Systems is coming to the end of the term and the end of the funding provided before the project is complete. She will bring forth a resolution amending the contract to a future meeting to be approved on the consent calendar. DCP Gubbe also reported she received a complaint from a small system in Pierce County, regarding sulfur and discoloration of the water; the customer believes the water is unsafe and reported her concern to DOH. DCP Gubbe is working with that customer to address those concerns.

**Commissioner Topics, Discussions and Reports:**

Commissioner Olsen attended the Exit Conference of the Districts latest audit with the State Auditor's Office. He reported that the staff represented the District well in this audit and was complemented by the State Auditor's Office.

Commissioner Oosterman attended the most recent Partners in Emergency Preparedness (PIEP) meeting; she discussed the topics covered at this meeting.

Commissioner Stearns attended the Chehalis Partnership meeting; he discussed the topics covered at this meeting.

**Executive Session:**

**At 6:27 p.m., Commissioner Olsen announced that the Board of Commissioners would enter into an Executive Session to evaluate the performance of a public employee, as authorized by RCW 42.30.110 (1)(g), for 10 minutes until 6:37 p.m. At 6:37 p.m., it was announced that the Executive Session would be extended for 8 minutes until 6:45 p.m. At 6:45 p.m., the Executive Session was closed, and the regular meeting resumed. No decisions were made during the Executive Session.**

**Adjournment: Commissioner Stearns made a motion to adjourn the meeting: Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:46 p.m.**

**Assignments:**

- 1) Prepare a contract amendment for the Hawley Hills Engineering Contract and put it on the consent calendar for adoption.

*Russell E Olsen*

[Russell E Olsen \(Mar 7, 2022 23:25 EST\)](#)

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Russell E. Olsen, Commissioner and President

Attest:

*Linda Oosterman*

[Linda Oosterman \(Mar 9, 2022 14:34 PST\)](#)

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Linda Oosterman, Commissioner and Secretary










# Minutes 02082022

Final Audit Report

2022-03-09

Created:	2022-02-23
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_Sc6Gqxk48CCH70G4vRefmkobzNPqk-k

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-  Document emailed to Russell E Olsen (rolsen@thurstonpud.org) for signature  
2022-02-23 - 1:39:31 AM GMT
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