

MINUTES OF THE REGULAR COMMISSION MEETING OF APRIL 21, 2026
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular meeting for April 2026 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on April 21, 2026. The meeting commenced at 5:00 p.m. Commissioners Jim Campbell, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- Julie Parker, Assistant General Manager (AGM)
- TaSeana Tartt, Finance Director (FD)
- David Gruver, Acting Director of Field Operations (ADFO)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Stearns made a motion to approve the agenda as amended: Commissioner Campbell seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: None

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: April 15, 2026
- 2) Payroll: April 20, 2026

Other:

- 1) Reminder: WPUA Annual Conference (Suquamish, WA), April 29, 2026 – May 1, 2026
- 2) Reminder: PNWS-AWWA Section Conference (Tacoma), May 6-8, 2026
- 3) Reminder: Drinking Water Week Employee Appreciation Breakfast, 8:15 a.m. on May 5, 2026
- 4) Proclamation for Drinking Water Week, May 3-9, 2026

Approval of Consent Calendar:

Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.

Public Comments:

One member of the public was present in person, but this individual did not provide public comment. A virtual attendee joined the meeting after the call for public comment, however, the virtual attendee did not provide public comment when given the opportunity later in the meeting.

Information or Discussion of Operations/Policy Issues:

Strategic Plan Performance Measures and Action Steps Report – Q1 2026

AGM Parker presented the first quarter 2026 update to the Strategic Plan Performance Measures and Action Steps report. Commissioner Olsen asked about customer usage for other utilities in comparison to the District; the Board discussed this topic at length with AGM Parker.

1st Reading – Resolution 26-18, DWSRF Contract for East Olympia 684, PFAS Treatment Construction Project

AGM Parker presented Resolution 26-18, adoption of which would award the Drinking Water State Revolving Fund (DWSRF) contract for the East Olympia 684 water system, for the PFAS treatment construction project. Commissioners Olsen and Stearns both spoke briefly on the topic.

Discussion – Establish a Standard for Future PUD Acquisition of Water Systems

AGM Parker presented information on future acquisition of community water systems and establishing a standard for the water systems to be acquired by the District that do not require a major rebuild of the water system's infrastructure in the immediate future. AGM Parker discussed this topic extensively with the Board. The AGM received approval from the Board to incorporate staff's recommendation within a District policy. That recommendation was, *"Review AMP and projected replacements due within the first 20 to 25 years. Set a system specific surcharge to fund the cost of those replacements."* The appropriate policy implementation tool to incorporate this into District acquisition policy will be brought forward for Board approval at a future meeting.

Action/Approval Item(s):

Resolution 26-19, Water Service Policy Manual Update

AGM Parker presented Resolution 26-19, adoption of which add an appendix to the District's Water Service Policy manual regarding right of way restoration policies. Commissioner Stearns asked several questions about content and intent of the proposed update. AGM Parker further discussed this topic with the Board. **Commissioner Campbell made a motion to adopt Resolution 26-19 as presented; Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Presentations:

AGM Parker provided an update on additional funding received from PFAS class action lawsuit settlements. The AGM also reported on the recent promotion of David Gruver to the Director of Field Operations.

DFO Gruver thanked the Board for authorizing funding for the three carports that were recently installed at PUD Field Operations. Commissioner Campbell asked about the Christmas Tree well at the Pattison 500 water system; Commissioner Stearns asked about future connections for the same water system. DFO Campbell and AGM Parker addressed the Commissioners' questions.

FD Tartt provided an update to the financial report, specifically fund balances and capital surcharge monies. The FD also provided an update on rate collection, the customer disconnection process, and Project Help applications received this month.

Commissioner Topics, Discussions, and Reports:

Commissioner Olsen provided an update on the recent Utility Rate Advisory Committee (URAC) meeting. The Commissioner also reported on changes to his schedule due to work duties.

Commissioner Stearns did not have a report.

Commissioner Campbell reported on the recent Thurston Regional Planning Council (TRPC) meeting he attended, and the topics discussed at that meeting. Commissioners Campbell and Stearns will be attending two upcoming events: the WPUA Annual Conference and PNWS-AWWA 2026 Section Conference.

Commissioner Olsen spoke about the upcoming discussion on strategic planning and goals for the discussion. The Board discussed funding with AGM Parker.

Executive Session: None

Adjournment: Commissioner Stearns made a motion to adjourn the meeting; Commissioner Campbell seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:53 p.m.

Assignments:

- 1) Contact the Lacey, Olympia, and Tumwater utility departments to request information on average customer usage and the range of their customer base related to their tiered rates. Create a report that shows the same information for District customers.

Russell E. Olsen
Russell E. Olsen (May 12, 2026 20:41:06 PDT)

Russell E. Olsen, Commissioner and President

Attest:

Christopher Stearns
Christopher Stearns (May 29, 2026 12:03:27 PDT)

Christopher Stearns, Commissioner and Secretary












Minutes 04212026

Final Audit Report

2026-05-29

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| Created: | 2026-05-13 |
| By: | Julie Parker (julieparker@thurstonpud.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAZHYjkj7wks8q3xs8xKtUK-2xVgZ9RDGo |

"Minutes 04212026" History

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-  Document emailed to Russell E. Olsen (rolsen@thurstonpud.org) for signature
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-  Document emailed to Christopher Stearns (cstearns@thurstonpud.org) for signature
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-  Document e-signed by Russell E. Olsen (rolsen@thurstonpud.org)
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