MINUTES OF THE REGULAR COMMISSION MEETING OF JANUARY 27, 2026
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular meeting for January 2026 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on January 27, 2026. The meeting commenced at 5:00 p.m. Commissioners Jim Campbell, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance Director (FD)
- David Gruver, Acting Director of Field Operations (ADFO)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:
Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:
Commissioner Campbell made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Consent Calendar:
Approval of Minutes: January 13, 2026
Prequalification of Contractors: None
Correspondence: None
Voucher Approval:

1) Accounts Payables: January 14, 2026, January 21, 2026
2) Payroll: January 20, 2026

Other:

1) Reminder: Association Meetings (WPUDA in Olympia), February 11-13, 2026
2) Reminder: PUD Day on the Hill, 7:30 a.m. to 1 p.m. – February 11, 2026
3) Resolution 26-04, Authorization to Surplus Equipment
4) Resolution 26-05, Policies and Procedure Update (Performance Pay Program)

Approval of Consent Calendar:
Commissioner Campbell made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Public Comments:
One member of the public was present virtually, but they did not provide public comment.

Information or Discussion of Operations/Policy Issues:

Discussion – Strategic Plan Performance Measures and Action Steps Report, 4th Quarter 2025 Update
AGM Parker presented the 4th quarter 2025 update to the Strategic Plan Performance Measures and Action Steps report. The Commissioners relayed their appreciation for the report format.

Discussion – 2026 Health Insurance Premium Update
GM Weidenfeller briefly presented information on the 2026 health insurance premium update. AGM Parker confirmed that the increase to the premium for 2026 is based on actual health insurance costs for the District (versus costs for the entire insurance pool) after receiving questions from the Board.

Action/Approval Item(s):

Resolution 26-01, 2026 Commission Meeting Schedule
AGM Parker presented Resolution 26-01, adoption of which would set the regular Commission meetings for 2026 and update the meeting setting process going forward. Commissioner Stearns asked about a specific meeting date in April; AGM Parker addressed the Commissioner's question. **Commissioner Stearns made a motion to adopt Resolution 26-01 as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.**

Resolution 26-02, Update to Water System Improvement Surcharge Provisions
AGM Parker presented Resolution 26-02, adoption of which would standardize the provisions of all new surcharges implemented for water system improvements not required by the Washington State Department of Health or a local health department. Commissioner Stearns asked a clarifying question about work covered by new surcharges; AGM Parker and GM Weidenfeller addressed the Commissioner's question. **Commissioner Campbell made a motion to adopt Resolution 26-02 as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Presentations:
GM Weidenfeller reported on a positive vote by Dana Passage Water System owners to join the District; the GM also reported on several other possible water system acquisitions and status on the work related to those acquisitions. Commissioner Stearns asked for an update on tours for Lewis County and attendance; GM Weidenfeller addressed the Commissioner's question.

ADFO Gruver reported on work recently performed at Eastridge W 344, new treatment at Horsfall 608 and Spanaway 192nd 669, a new generator at Ridgewood 609, and upgraded propane tanks at Horsfall 608 and Ridgewood 609 water systems. Commissioner Stearns confirmed with District staff that the Horsfall 608 and Ridgewood 609 water systems were part of the Marvin Road Water Company water systems acquired a few years ago.

DPC Gubbe provided an update on the Pattison 500 water system project. The DPC also provided an update on the Tanglewilde 600 PFAS remediation project, estimated over $2 million. Commissioner Stearns asked about the number of bids received for recent projects; DPC Gubbe addressed the Commissioner's question.

FD Tartt thanked the Board for their prior approval to allocate additional funding for the Project Help Customer Support Program in 2025 which allowed more funds to be used by customers in need. The FD noted that District staff is working through an issue with the automated payment system. Commissioner

Olsen asked about the number of payments received through the automated payment system and the reason for lower participation for that payment method; FD Tartt addressed the Commissioner's questions. Staff also briefly discussed service disconnections for nonpayment and other reasons with the Board.

Commissioner Topics, Discussions, and Reports:
Commissioner Campbell recently attended the Association meetings at WPUDA. The Commissioner also discussed other events he attended and his discussions at these events.

Commissioner Stearns also attended the January Association meetings at WPUDA. Commissioner Stearns spoke about the topics discussed at these meetings. At the Commissioner's request, GM Weidenfeller discussed the state's Public Works Trust Fund. Commissioner Stearns also asked about strategic planning; the Board discussed this topic to determine next steps.

Commissioner Olsen spoke about the current Legislative Session. The Commissioner commented on trends at the Legislature and how these relate to the District and funding for operations.

Executive Session: None

Adjournment: Commissioner Campbell made a motion to adjourn the meeting: Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:35 p.m.

Assignments:

1. Send reminders for the two updated Commission meetings (the second regular meeting in April and the first regular meeting in July).
2. Follow up with Commissioner Olsen on scheduling strategic planning discussions for the Board.

Russell E. Olsen
Russell E. Olsen (Feb 10, 2026 18:48:41 PST)

Russell E. Olsen, Commissioner and President

Attest:

Christopher Stearns
Christopher Stearns (Feb 13, 2026 14:47:14 PST)

Christopher Stearns, Commissioner and Secretary

Minutes 01272026

Final Audit Report 2026-02-13

Created:	2026-02-11
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbd7qTmC6YuWkRv4-cIbrjvhlF-ulOA1j

"Minutes 01272026" History

Document created by Julie Parker (julieparker@thurstonpud.org)
2026-02-11 - 1:58:38 AM GMT

Document emailed to Russell E. Olsen (rolsen@thurstonpud.org) for signature
2026-02-11 - 1:58:42 AM GMT

Document emailed to Christopher Stearns (cstearns@thurstonpud.org) for signature
2026-02-11 - 1:58:42 AM GMT

Email viewed by Russell E. Olsen (rolsen@thurstonpud.org)
2026-02-11 - 2:48:23 AM GMT

Document e-signed by Russell E. Olsen (rolsen@thurstonpud.org)
Signature Date: 2026-02-11 - 2:48:41 AM GMT - Time Source: server

Email viewed by Christopher Stearns (cstearns@thurstonpud.org)
2026-02-13 - 10:46:33 PM GMT

Document e-signed by Christopher Stearns (cstearns@thurstonpud.org)
Signature Date: 2026-02-13 - 10:47:14 PM GMT - Time Source: server

Agreement completed.
2026-02-13 - 10:47:14 PM GMT

Adobe Acrobat Sign