MINUTES OF THE REGULAR COMMISSION MEETING OF DECEMBER 9, 2025
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular meeting for December 2025 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on December 9, 2025. The meeting commenced at 5:00 p.m. Commissioners Jim Campbell, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:
Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:
Commissioner Campbell made a motion to approve the agenda as presented: Commissioner Olsen seconded the motion; the motion passed with all in favor.

Consent Calendar:
Approval of Minutes: November 25, 2025
Prequalification of Contractors: None
Correspondence: None
Voucher Approval:

1) Accounts Payables: November 26, 2025
2) Payroll: December 5, 2025

Other:

1) Reminder: Regular Commission Meeting on December 23, 2025, Canceled
2) Reminder: WPUDA Association Meetings, January 14-16, 2026 – Olympia
3) Reminder: WPUDA Legislative Reception, 6:00 p.m. on January 14, 2026

Approval of Consent Calendar:
Commissioner Campbell made a motion to approve the Consent Calendar as presented: Commissioner Olsen seconded the motion; the motion passed with all in favor.

Public Comments:
There was one member of the public present for the meeting, though they declined to provide public comment.

Information or Discussion of Operations/Policy Issues:

Discussion – Update of 2025 Special Allocation Projects
GM Weidenfeller presented an update on the special allocation projects for 2025. Commissioner Olsen asked about the expected pace of fulfillment on the projects listed. The Board discussed this topic briefly with GM Weidenfeller.

Discussion – Reach Out to Invite Elected Officials to WPUDA Legislative Reception?
GM Weidenfeller mentioned that the WPUDA Legislative Reception is scheduled on January 14, 2026, and he asked the Board if they would like District staff to reach out to legislators to invite them to the event. The Board discussed this topic briefly with GM Weidenfeller; Commissioner Olsen requested that if the District's lobbyist attend, he introduces and identifies himself as the lobbyist for the District. Commissioner Stearns will reach out to legislators directly.

Action/Approval Item(s):

Resolution 25-41, 2nd Amended 2025 Operating Budget
AGM Parker briefly spoke to Resolution 25-41, adoption of which would amend the 2025 Operating Budget with several changes. **Commissioner Olsen made a motion to adopt Resolution 25-41 as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.**

Resolution 25-44, Water Service Policy Manual Update
AGM Parker briefly spoke to Resolution 25-44, adoption of which would revise the District's Water Service Policy Manual to clarify when leak adjustments will be provided to customers. Commissioner Stearns asked about the effect of this update on fees and charges; AGM Parker addressed the Commissioner's question. **Commissioner Olsen made a motion to adopt Resolution 25-44 as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.**

Resolution 25-45, DWSRF Loan Contract for Spanaway 192nd 669 PFAS Remediation
DPC Gubbe briefly spoke to Resolution 25-45, adoption of which would authorize the GM to sign a contract for the Drinking Water State Revolving Fund (DWSRF) loan for the Spanaway 192nd 669 PFAS Remediation Project. **Commissioner Campbell made a motion to adopt Resolution 25-45 as presented: Commissioner Olsen seconded the motion; the motion passed with all in favor.**

Resolution 25-46, DWSRF Loan Contract for Sandra 627 PFAS Remediation
DPC Gubbe briefly spoke to Resolution 25-46, adoption of which would authorize the GM to sign a contract for the Drinking Water State Revolving Fund (DWSRF) loan for the Spanaway 192nd 669 PFAS Remediation Project. **Commissioner Campbell made a motion to adopt Resolution 25-46 as presented: Commissioner Olsen seconded the motion; the motion passed with all in favor.**

Presentations:
GM Weidenfeller provided updates on the potential acquisition of the Dana Passage Water System and other potential acquisitions. The GM also reported on the responses provided by the Washington Water Utility Council (WWUC) for two proposed policy updates by the Washington State Department of Ecology.

AGM Parker provided an update on the disconnection process for December.

DPC Gubbe provided an update regarding generator replacements at the Ridgewood 609 and Tahoma Meadows 694 water systems.

Commissioner Stearns asked about the District's fees and charges, specifically the General Facilities Charge (GFC). AGM Parker and GM Weidenfeller addressed the Commissioner's question.

Commissioner Topics, Discussions, and Reports:
Commissioner Olsen thanked the management team and District staff for their work, and he reminisced on the past few years at the District to illustrate the progress of the organization.

Commissioner Campbell recently attended rate setting training offered by the Rural Community Assistance Corporation (RCAC).

Commissioner Stearns spoke about the Board and rates, fees, and charges at the District. The Commissioner recently attended a Thurston Regional Planning Council (TRPC) meeting, and he discussed the topics presented at that meeting.

Executive Session: At 5:35 p.m., Commissioner Stearns announced that the Board would enter into an Executive Session to evaluate the performance of a public employee, in accordance with the provisions of RCW 42.30.110 (1)(g), for 10 minutes until 5:45 p.m. At 5:45 p.m., the Executive Session ended, and the regular meeting resumed. No final action was taken during Executive Session.

Adjournment: Commissioner Campbell made a motion to adjourn the meeting: Commissioner Olsen seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:45 p.m.

Assignments: None

Russell E. Olsen
Russell E. Olsen (Jan 13, 2026 20:54:59 PST)
Russell E. Olsen, Commissioner and President

Attest:

Christopher Stearns
Christopher Stearns (Jan 28, 2026 14:25:31 PST)
Christopher Stearns, Commissioner and Secretary

Minutes 12092025

Final Audit Report 2026-01-28

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