

**MINUTES OF THE SPECIAL COMMISSION MEETING OF NOVEMBER 4, 2025**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The first special meeting for November 2025 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on November 4, 2025. The meeting commenced at 5:00 p.m. Commissioners Jim Campbell, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance Director (FD)
- David Gruver, Acting Director of Field Operations (ADFO)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

**Call to Order:**

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Campbell seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: None

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: October 29, 2025
- 2) Payroll: None

Other:

- 1) Reminder: WPUA Association Meetings, November 12-14, 2025 (Olympia)
- 2) Resolution 25-42, Authorization to Surplus Equipment
- 3) 2026 Commissioner Assignment Matrix

**Approval of Consent Calendar:**

**Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.**

**Public Comments:**

One member of the public, a Dana Passage Water System Board member, was present at the meeting and provided comment on her interaction with District staff and the water system acquisition process for her water system.

**Information or Discussion of Operations/Policy Issues:**

**Discussion – Introduction of Kevin Van De Wege, Proposed PUD Lobbyist**

Kevin Van De Wege introduced himself to the Board of Commissioners and discussed his background. Each Commissioner addressed Mr. Van De Wege.

**Discussion – GM Requested 2025/2026 Budget Changes**

GM Weidenfeller introduced several changes to the budgets for 2025 and 2026. Commissioner Stearns asked about the proposed temporary positions and allotting funding for those positions and benefits. Commissioner Campbell asked about coverage for current construction projects at the District. GM Weidenfeller and ADFO Gruver addressed the Commissioners' questions. GM Weidenfeller requested a motion to adopt these changes at this meeting. Staff will bring forward the appropriate budget amendments to a future meeting for adoption by resolution.

**Action/Approval Item(s):**

**Resolution 25-39, Professional Services Agreement, Lobbyist**

Commissioner Olsen made a motion to adopt Resolution 25-39 as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.

**Motion to Approve – GM Requested 2025/2026 Budget Changes**

Commissioner Olsen made a motion to adopt the 2025/2026 budget changes presented by GM Weidenfeller: Commissioner Campbell seconded the motion; the motion passed with all in favor.

**Resolution 25-34, Updated Employee Job Classifications**

Commissioner Olsen made a motion to adopt Resolution 25-34 as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.

**Resolution 25-27, 2<sup>nd</sup> Amended 2025 Capital Budget**

Commissioner Olsen made a motion to adopt Resolution 25-27 as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.

**Resolution 25-40, 2025 Refund Tax Levy**

Commissioner Olsen made a motion to adopt Resolution 25-40 as presented: Commissioner Campbell seconded the motion; the motion passed with all in favor.

**Presentations:**

Commissioner Stearns asked about the status of the sale of District water systems to county entities. GM Weidenfeller addressed the Commissioner's question. Commissioner Stearns provided additional information on proposed legislation and voting rights for District customers to Mr. Van De Wege.

GM Weidenfeller provided information to the Board on the process related to the District's Cross-Connection Control Program. Commissioners Olsen and Stearns asked questions about the process; GM Weidenfeller and DPC Gubbe addressed the Commissioners' questions.

DPC Gubbe provided information on a Drinking Water State Revolving Fund (DWSRF) loan application that staff will need to submit for approval at the next Commission meeting. Commissioner Stearns provided information on the Skookumchuck 612 water system which is in a riparian zone. DPC Gubbe

also reported on large projects at the Pattison 500 and Tanglewilde-Thompson Place 600 water systems. Commissioner Stearns asked about the issue with the generator at the Hawk Acres 607 water system; ADFO Gruver addressed the Commissioner's question.

**Commissioner Topics, Discussions, and Reports:**

Commissioner Stearns spoke about the search for an Executive Director for Thurston Regional Planning Council (TRPC).

Commissioner Campbell reported on an event he recently attended at the County's ballot processing center.

**Executive Session:** At 5:38 p.m., Commissioner Stearns announced that the Board would enter into an Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, as authorized by RCW 42.30.110 (1)(b), for 10 minutes until 5:48 p.m. At 5:48 p.m., it was announced that the Executive Session would be extended for 10 minutes until 5:58 p.m. At 5:58 p.m., Executive Session ended, and the regular meeting resumed. No action was taken in Executive Session.

**Adjournment:** Commissioner Olsen made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:58 p.m.

**Assignments: None**

*Christopher Stearns*

Christopher Stearns (Dec 2, 2025 10:55:55 PST)

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Christopher Stearns, Commissioner and President

Attest:

*James Campbell*

James Campbell (Nov 25, 2025 20:16:49 PST)

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James Campbell, Commissioner and Secretary









# Minutes 11042025

Final Audit Report

2025-12-02

Created:	2025-11-26
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXYf8wKMF3vzM14DX4RJalOBONI7P8FQ

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2025-11-26 - 1:50:45 AM GMT
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2025-11-26 - 1:50:49 AM GMT
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2025-11-26 - 1:50:49 AM GMT
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2025-11-26 - 4:14:46 AM GMT
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Signature Date: 2025-11-26 - 4:16:49 AM GMT - Time Source: server
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2025-12-02 - 6:55:33 PM GMT
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Signature Date: 2025-12-02 - 6:55:55 PM GMT - Time Source: server
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