

MINUTES OF THE REGULAR COMMISSION MEETING OF JULY 22, 2025
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular meeting for July 2025 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on July 22, 2025. The meeting commenced at 5:00 p.m. Commissioners Linda Oosterman and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503; Commissioner Russell E. Olsen was excused from the meeting. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance Director (FD)
- David Gruver, Assistant Director of Field Operations (ADFO)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the agenda as amended: Commissioner Stearns seconded the motion; the motion passed with all present in favor.

Consent Calendar:

Approval of Minutes: June 24, 2025, July 8, 2025

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: July 9, 2025, July 16, 2025
- 2) Payroll: July 21, 2025

Other: None

Approval of Consent Calendar:

Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all present in favor.

Public Comments:

There were several individuals present for the regular meeting at PUD Headquarters, though none provided public comment.

Information or Discussion of Operations/Policy Issues:

1st Reading – Resolution 25-18, Water Service Policy Manual Update

AGM Parker introduced Resolution 25-18 which would adopt several changes to the District's Water Service Policy Manual.

1st Reading – Resolution 25-21, Establish EPA/WA State Emerging Contaminants Fund

AGM Parker introduced Resolution 25-21 which would establish an Environmental Protection Agency (EPA)/Washington State Emerging Contaminants Fund to ensure adequate report of revenues and expenses related to costs associated with emerging contaminants the District is mandated by the EPA or Washington state to remediate. Commissioner Stearns asked about the plan to implement for Group A water systems; the Commissioner also gave information on the District's water systems for the benefit of the meeting attendees. GM Weidenfeller, AGM Parker, and DPC Gubbe addressed the Commissioner's question.

Strategic Plan Performance Measures and Action Steps Report – 2nd Quarter 2025 Update

AGM Parker presented the 2nd quarter update for 2025 to the Strategic Plan Performance Measures and Action Steps report. AGM Parker also gave brief updates on the Project Help Customer Support Program, electronic payments received to date, and an added action step regarding regular reporting for the Investment Consolidation Fund.

2024 Water Use Efficiency Report Presentation

DPC Gubbe presented the Water Use Efficiency (WUE) report for 2024. Commissioner Stearns asked the DPC to elaborate on the District's Advanced Meter Program; DPC Gubbe spoke about the District's current conservation incentives, including the Advanced Meter Program.

Action/Approval Item(s): None

Presentations:

GM Weidenfeller reported on the possible acquisition of the Dana Passage water system in Thurston County.

Earlier in the meeting, AGM Parker reported on settlement funds received for PFAS remediation projects. The AGM also reported briefly on customer collections.

DFO Campbell gave a brief report on the work completed by the Field Operations staff due to the warm weather.

DPC Gubbe provided updates on several projects, including upgrades at the Pattison 500 water system, the mainline replacement project for the Tanglewilde-Thompson Place 600 water system, PFAS remediation projects, and the Green Cove Creek culvert replacement project. Commissioner Stearns asked about the integration of well no. 7 at the Meadows 690 water system; DPC Gubbe addressed the Commissioner's question, and AGM Parker provided background information on a few District projects to the meeting attendees.

FD Tartt presented an overview of the quarterly finance report. Commissioner Stearns wanted to confirm that the heat moratorium is in place at the District due to state law; the Commissioner also

asked about the need to do a budget amendment based on expected vs. actual revenue. FD Tartt addressed the Commissioner's questions.

Commissioner Topics, Discussions, and Reports:

Commissioner Oosterman spoke about personal matters.

Commissioner Stearns reported on the activities at the WPUDA Association meetings in July.

Executive Session: None

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting: Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:59 p.m.

Assignments: None

Christopher Stearns

Christopher Stearns (Aug 15, 2025 10:52:21 PDT)

Christopher Stearns, Commissioner and President

Attest:

 (Jul 24, 2025 14:37:56 EDT)

Linda Oosterman, Commissioner and Secretary






Draft Minutes 07222025

Final Audit Report

2025-07-24

Created:	2025-07-24
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAfZd-2sTjbBHnn3v1DWg4Z1sroonVnadU

"Draft Minutes 07222025" History

-  Document created by Julie Parker (julieparker@thurstonpud.org)
2025-07-24 - 6:08:03 PM GMT
-  Document emailed to Linda Oosterman (oostermanlinda@gmail.com) for signature
2025-07-24 - 6:08:06 PM GMT
-  Email viewed by Linda Oosterman (oostermanlinda@gmail.com)
2025-07-24 - 6:09:12 PM GMT
-  Document e-signed by Linda Oosterman (oostermanlinda@gmail.com)
Signature Date: 2025-07-24 - 6:37:56 PM GMT - Time Source: server
-  Agreement completed.
2025-07-24 - 6:37:56 PM GMT






Draft Minutes 07222025

Final Audit Report

2025-08-15

Created:	2025-08-13
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAIuCvaRHBjd-QEtjlg3pypRHf10u_bteC

"Draft Minutes 07222025" History

-  Document created by Julie Parker (julieparker@thurstonpud.org)
2025-08-13 - 0:52:33 AM GMT
-  Document emailed to Christopher Stearns (cstearns@thurstonpud.org) for signature
2025-08-13 - 0:52:37 AM GMT
-  Email viewed by Christopher Stearns (cstearns@thurstonpud.org)
2025-08-15 - 5:51:56 PM GMT
-  Document e-signed by Christopher Stearns (cstearns@thurstonpud.org)
Signature Date: 2025-08-15 - 5:52:21 PM GMT - Time Source: server
-  Agreement completed.
2025-08-15 - 5:52:21 PM GMT