

MINUTES OF THE REGULAR COMMISSION MEETING OF JUNE 24, 2025
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular meeting for June 2025 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on June 24, 2025. The meeting commenced at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance Director (FD)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen asked to add an item to the agenda after approval of the Consent Calendar – the item added was the introduction of new District employee, Austin Zimmerman. Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all present in favor.

Consent Calendar:

Approval of Minutes: June 10, 2025

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: June 11, 2025, June 18, 2025
- 2) Payroll: June 20, 2025

Other:

- 1) Reminder: July 16-18, 2025 – WPUDA Association Meetings, Skagit PUD in Mt. Vernon

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all present in favor.

Introduction of New District Employee

GM Weidenfeller introduced the District's new Project Field Technician I, Austin Zimmerman, who then spoke briefly on his professional background with the Board.

Public Comments

There were three individuals present at the meeting. The individual that attended the meeting in-person at PUD Headquarters declined to provide public comment. However, the two Zoom attendees (one of

which attended by phone/audio only) briefly addressed the Board regarding their interest in the future vacancy due to Commissioner Oosterman's resignation as of July 31, 2025.

Information or Discussion of Operations/Policy Issues:

Discussion – 2026 Budget Priorities

GM Weidenfeller spoke briefly about an item he added to the list of 2026 budget priorities, specifically funding the Water Tree Operations Program. Later in the meeting, Commissioner Stearns expressed his interest in ranking budget priorities by potential savings to the District.

Discussion – 2025 Customer Satisfaction Survey Results

FD Tartt presented the results of this year's customer satisfaction survey. Commissioner Olsen asked about the percentage of the District's customer base that responded via survey.

Discussion – 2024 High User Report

FD Tartt presented information on the customers identified to use the most amount of water in 2024; these customers will receive targeted correspondence this year.

1st Reading – Resolution 25-19, 1st Amended 2025 Operating Budget

GM Weidenfeller introduced Resolution 25-19 which would adopt several changes to the 2025 Operating Budget.

Discussion – District 1 Commissioner Appointment Process

GM Weidenfeller discussed the information he compiled regarding the appointment process for the PUD Commissioner for District No. 1 following the announcement of Commissioner Oosterman's resignation. The GM discussed this topic at length with Commissioners Olsen and Stearns.

Action/Approval Item(s):

Resolution 25-16, Policies and Procedures Update

Commissioner Olsen made a motion to adopt Resolution 25-16 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Resolution 25-17, Tanglewilde-Thompson Place 600 Project 1 Mainline Replacement Construction Contract

DPC Gubbe reported on the bids received for the mainline replacement construction contract for the Tanglewilde-Thompson Place 600 water system.

Presentations:

GM Weidenfeller reported on the status of three potential water system acquisitions, including the Dana Passage water system in Thurston County. Commissioner Stearns asked about system connections at Dana Passage water system and joining the District. Commissioner Oosterman spoke about Dana Passage homeowners pondering the decision to join the District and factors of consideration; GM Weidenfeller discussed this topic with the Board at length. Later in the meeting, Commissioner Stearns asked for an update on the Timberline Village 628 water system; GM Weidenfeller addressed the Commissioner's question.

FD Tartt reported on several items as part of AGM Parker's report, including the upcoming financial and accountability audits with the Washington State Auditor's Office, recent correspondence with a Pattison 500 water system customer, and the internal recruitment for the Assistant Director of Field Operations position.

Commissioner Oosterman spoke briefly with DFO Campbell about the District's vector vehicle. Commissioner Stearns asked about the Skookumchuck 612 water system; DFO Campbell addressed the Commissioner's question.

DPC Gubbe reported on several items, including the permit recently received for the Timberline Village 628 water system, the large project for mainline replacement at the Tanglewilde-Thompson Place 600 water system, and wrap-up for the project at the Pattison 500 water system. Commissioner Stearns asked about cooperation with Thurston County staff; DPC Gubbe addressed the Commissioner's question.

FD Tartt presented the financial report and answered a question from GM Weidenfeller regarding water revenues to date.

Commissioner Topics, Discussions, and Reports:

Commissioner Oosterman reported on her attendance for the second regular meeting in July; she may need to call into the meeting to attend.

Commissioner Olsen will be on vacation from July 18, 2025, through July 27, 2025; he will not be able to attend the second regular meeting in July.

Commissioner Stearns attended the employee picnic and spoke about that event.

Executive Session: None

Adjournment: Commissioner Olsen made a motion to adjourn the meeting; Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:51 p.m.

Assignments:

- 1) Per Commissioner Stearns' request, rank the budget priorities for 2026 by potential cost savings for the District.
- 2) Excuse Commissioner Olsen from the regular Commission meeting on July 22, 2025.



Christopher Stearns (Jul 30, 2025 11:34:06 PDT)

Christopher Stearns, Commissioner and President

Attest:



Linda Oosterman (Jul 22, 2025 21:14:05 EDT)

Linda Oosterman, Commissioner and Secretary










Minutes 06242025

Final Audit Report

2025-07-30

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