

**MINUTES OF THE REGULAR COMMISSION MEETING OF MAY 13, 2025**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The first regular meeting for May 2025 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on May 13, 2025. The meeting commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

**Call to Order:**

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: April 29, 2025  
Prequalification of Contractors: None  
Correspondence: None  
Voucher Approval:

- 1) Accounts Payables: April 30, 2025, May 7, 2025
- 2) Payroll: May 5, 2025

Other:

- 1) Reminder: 8:00 a.m. on May 30, 2025 – WPUDA/WWUC Quarterly Water Meeting

**Approval of Consent Calendar:**

**Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Olsen seconded the motion; the motion passed with all present in favor.**

**Public Comments: None**

**Information or Discussion of Operations/Policy Issues:**

**Discussion – Preliminary 2026 Budget Priorities**

GM Weidenfeller briefly presented the list of preliminary priorities for the 2026 Budget.

GM Weidenfeller addressed the recent change to the agenda packet, specifically tabling Resolution 25-14, 1<sup>st</sup> Amendment to Manor House Development Agreement, which will be requested for approval as an action item at the next regular Commission meeting.

**Discussion – 2026 Budget Process Overview**

GM Weidenfeller briefly presented an overview of the budgeting process and scheduling later this year.

**1<sup>st</sup> Reading – Resolution 25-15, Authorization to Surplus Equipment**

GM Weidenfeller introduced Resolution 25-15 which would authorize the District to surplus the equipment listed in the resolution. Commissioner Stearns asked about the condition of the District's fleet and status of backordered vehicles. Commissioner Oosterman also asked about incoming new vehicles. GM Weidenfeller and DPC Gubbe addressed the Commissioners' questions.

**Action/Approval Item(s):**

**Resolution 25-13, 2025 Conservation Program**

DPC Gubbe briefly addressed Resolution 25-13. Commissioner Oosterman asked about the popularity and use of the irrigation help line; the DPC addressed the Commissioner's question. **Commissioner Olsen made a motion to adopt Resolution 25-13 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Presentations:**

GM Weidenfeller reported on several items including the status of the District's offer to the Dana Passage water system, the transfer of funding originally intended for the Green Cove Creek culvert replacement project to PFAS remediation projects, and attendance by AGM Parker and FD Tartt at the Northwest Public Works Institute *Executive Leadership Forum* this week. Later in the meeting, the GM presented the Board with an Excellence in Communication award won by the District for *the Lead Service Line Inventory Communications Plan*.

DFO Campbell gave a brief report on a leak that the Field Operations Team has recently repaired.

DPC Gubbe gave an update on the statuses of the second new vehicle ordered by the District and generators purchased with a FEMA grant. Commissioner Oosterman confirmed with DPC Gubbe that the generators purchased are installed on trailers.

**Commissioner Topics, Discussions, and Reports:**

Commissioner Oosterman did not have a report, though she commented on the impressiveness of the work that DPC Gubbe and her team has completed.

Commissioner Stearns reported on his attendance at the Puget Sound Regional Council meeting, then the Thurston Regional Planning Council (TRPC) meeting shortly after. The Commissioner spoke about a controversial vote that took place at the TRPC meeting, and the Board discussed this topic at length. Commissioner Stearns also brought up the other topics discussed at the meetings he recently attended.

Commissioner Olsen reported on his work with District staff and legal counsel regarding cost recovery and funding for PFAS remediation. The Board discussed this topic at length with GM Weidenfeller.

**Executive Session: None**

**Adjournment: Commissioner Olsen made a motion to adjourn the meeting: Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:44 p.m.**

**Assignments: None**

*Christopher Stearns*

Christopher Stearns (May 28, 2025 11:29 PDT)

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Christopher Stearns, Commissioner and President

Attest:

*Linda Oosterman*

Linda Oosterman (May 27, 2025 18:28 PDT)

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Linda Oosterman, Commissioner and Secretary









# Minutes 05132025

Final Audit Report

2025-05-28

Created:	2025-05-28
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_1x0QqnIqLe6H2J4wmqjMOrY-c_Xg_iY

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2025-05-28 - 1:19:20 AM GMT
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2025-05-28 - 1:19:25 AM GMT
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2025-05-28 - 1:19:25 AM GMT
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2025-05-28 - 1:28:24 AM GMT
-  Document e-signed by Linda Oosterman (loosterman@thurstonpud.org)  
Signature Date: 2025-05-28 - 1:28:42 AM GMT - Time Source: server
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2025-05-28 - 6:28:42 PM GMT
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Signature Date: 2025-05-28 - 6:29:14 PM GMT - Time Source: server
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2025-05-28 - 6:29:14 PM GMT

