

MINUTES OF THE REGULAR COMMISSION MEETING OF MARCH 25, 2025
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular meeting for March 2025 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on March 25, 2025. The meeting commenced at 5:03 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance Director (FD)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:03 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen made a motion to accept the proposed amended agenda: Commissioner Oosterman seconded the motion; the motion passed with all in favor. Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: March 11, 2025

Prequalification of Contractors: None

Correspondence: Communication from Seattle and Bellevue 2030 Districts Regarding PCBs in Building Materials

Voucher Approval:

- 1) Accounts Payables: March 12, 2025, March 19, 2025
- 2) Payroll: March 20, 2025

Other:

- 1) Joint Meeting – WPUA Water Committee/WWUC, March 28, 2025
- 2) WPUA Annual Conference, April 23-25, 2025
- 3) Resolution 25-11, 1st Amended 2025 Capital Budget
- 4) Resolution 25-12, Authorization to Surplus Equipment

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all present in favor.

Public Comments: None

GM Weidenfeller spoke about the email received regarding PCBs and planned action on this correspondence. Commissioner Olsen confirmed that the District is either in compliance or working with the Washington State Department of Health on any contaminants of concern. Commissioner Stearns confirmed the organization that sent the original email.

Information or Discussion of Operations/Policy Issues:

Discussion – Upcoming Financial Challenges in 2025/2026

GM Weidenfeller covered a four-page document on upcoming financial challenges anticipated for this year and 2026. District staff extensively discussed the items listed in the memo with the Board. Commissioner Olsen requested that staff provide the Board with a document prioritizing the upcoming financial challenges discussed at the meeting.

Action/Approval Item(s): None

Presentations:

GM Weidenfeller reported on several topics including a meeting that District staff members recently attended with Dana Passage Water System (DPWS) customers, the possibility of the District acquiring their water system, and the URAC New Member Orientation scheduled for the upcoming week.

AGM Parker reported on funding for the Green Cove Creek culvert replacement project and led an in-depth discussion with the Board on this topic. Commissioner Stearns asked about wrap-up on the billing process for the Kitsap County water systems sold in 2024.

DFO Campbell gave a brief update on the recent work performed by the Field Operations Team. GM Weidenfeller let the Board know that DFO Campbell and DPC Gubbe will be touring District-owned water systems at the request of representatives with the Washington State Department of Health and the U.S. Environmental Protection Agency (EPA).

DPC Gubbe reported briefly on several topics including expected new connections for the Pattison 500 water system related to new housing developments and tours for the reservoir being constructed at the same water system.

Commissioner Topics, Discussions, and Reports:

Commissioner Olsen did not provide a report.

Commissioner Oosterman reported on a personal matter. The Commissioner will speak with GM Weidenfeller about some of the financial items discussed earlier in the meeting, and she also discussed the upcoming WPUDA Annual Conference with District staff members.

Commissioner Stearns recently attended the WPUDA Association meetings, so he briefly discussed the topics covered at those meeting. The Commissioner may attend the upcoming Chehalis Basin Partnership meeting if his schedule allows.

Executive Session: None

Adjournment: Commissioner Olsen made a motion to adjourn the meeting; Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:40 p.m.

Assignments:

- 1) Provide the Board with a document prioritizing the upcoming financial challenges for 2025/2026, per Commissioner Olsen's request.
- 2) Cancel the extra hotel room reserved for the WPUDA Annual Conference in April 2025.
- 3) Forward WPUDA Annual Conference information to Commissioner Oosterman.

Christopher Stearns

Christopher Stearns (Apr 9, 2025 08:50 PDT)

Christopher Stearns, Commissioner and President

Attest:

Linda Oosterman

Linda Oosterman (Apr 9, 2025 17:23 PDT)

Linda Oosterman, Commissioner and Secretary

Minutes 03252025

Final Audit Report

2025-04-10

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