

MINUTES OF THE REGULAR COMMISSION MEETING OF FEBRUARY 11, 2025
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular meeting for February 2025 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on February 11, 2025. The meeting commenced at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503; District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance Director (FD)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: January 28, 2025

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: January 29, 2025, February 5, 2025
- 2) Payroll: February 5, 2025

Other:

- 1) Reminder: WPUA Association Meetings – February 12-14, 2025 (Olympia)
- 2) Resolution 25-08, Revised 2025 Strategic Plan
- 3) Reschedule Regular Commission Meeting of April 22, 2025, to April 29, 2025
- 4) Reschedule Regular Commission Meeting of September 23, 2025, to September 30, 2025
- 5) Reschedule Regular Commission Meeting of November 11, 2025, to November 4, 2025

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comments:

There were no members of the public present at the meeting, however GM Weidenfeller informed the Board of written correspondence received from a Cooperfield 678 water system customer regarding PFAS contamination. GM Weidenfeller is preparing a response to the customer by February 14, 2025.

Information or Discussion of Operations/Policy Issues:

Discussion – 2025 Customer Satisfaction Survey

FD Tartt introduced information on the proposed 2025 customer satisfaction survey. Commissioner Olsen asked several questions about past surveys and incentivizing the 2025 survey. The Board held a lengthy discussion with GM Weidenfeller and FD Tartt on this topic.

Discussion – Schedule Other Strategic Planning Sessions? Date?

GM Weidenfeller explained that there are no additional Strategic Planning Sessions scheduled for the year, and he asked if there was a desire to schedule special meetings. There was consensus by the Board to leave their schedule open to Strategic Planning Sessions, though Commissioner Olsen requested to keep these meetings on Tuesdays and provide at least two weeks notice to staff, if requesting a special meeting.

1st Reading – Resolution 25-07, DWSRF Contract for Pattison 500

GM Weidenfeller introduced Resolution 25-07.

Action/Approval Item(s):

Resolution 25-04, Governance Policy Update

AGM Parker spoke briefly about Resolution 25-04. **Commissioner Olsen made a motion to adopt Resolution 25-04 as presented; Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

Presentations:

GM Weidenfeller reported on a presentation to Tanglewilde Park and Recreation Commissioners and Board, scheduled for February 18. Two other meetings are scheduled on this same topic, one on February 27 and another on March 5. The GM reported on the potential acquisition of a water system in Thurston County, formerly managed by the District a few years ago. The Board discussed acquisition and water rights with GM Weidenfeller at length.

GM Weidenfeller, AGM Parker, and FD Tartt also reported on several other topics including another water system acquisition, a water right requested for the Timberline Village 628 water system, funding for the Green Cove Creek culvert replacement project, the reservoir construction project at the Pattison 500 water system, and FEMA funding applications for seismic retrofitting.

DFO Campbell gave a brief update on the work the Field Operations Team has recently completed. Commissioner Stearns asked about heater replacements in pump houses this winter; DFO Campbell addressed the Commissioner's question.

Commissioner Topics, Discussions, and Reports:

Commissioner Stearns recently attended the Puget Sound Regional Council Growth Management Policy Board meeting, and he discussed the topics reviewed at that meeting. Commissioner Stearns confirmed that Commissioner Oosterman would be able to attend the upcoming WPUDA Water Committee meeting since he will not be able to attend. Finally, the Commissioner reported on PUD Day on the Hill scheduled the same week.

Executive Session: At 5:43 p.m., Commissioner Stearns announced that the Board would enter into an Executive Session to evaluate the performance of a public employee, in accordance with the provisions of RCW 42.30.110 (1)(g), for five minutes until 5:48 p.m. At 5:48 p.m., the Executive Session concluded, and the regular meeting resumed. No action was taken during the Executive Session.

Adjournment: Commissioner Olsen made a motion to adjourn the meeting; Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:48 p.m.

Assignments:

- 1) Cancel the regular Commission meetings on April 22, September 23, and November 11, and reschedule special Commission meetings on April 29, September 30, and November 4. Advertise accordingly.
- 2) Forward the response to the Cooperfield 678 water system customer to the Board of Commissioners.
- 3) Bring forward a discussion to the next meeting requesting a motion regarding the 2025 Customer Satisfaction Survey \$5.00 customer credit.

Christopher Stearns
Christopher Stearns (Feb 28, 2025 15:07 PST)

Christopher Stearns, Commissioner and President

Attest:

Linda Oosterman
Linda Oosterman (Mar 2, 2025 17:43 PST)

Linda Oosterman, Commissioner and Secretary

Minutes 02112025

Final Audit Report

2025-03-03

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