

MINUTES OF THE REGULAR COMMISSION MEETING OF AUGUST 13, 2024
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular meeting for August 2024 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on August 13, 2024. The meeting commenced at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager
- Julie Parker, Assistant General Manager
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance Director (FD)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Oosterman called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Stearns seconded the motion; the motion passed with all present in favor.

Consent Calendar:

Approval of Minutes: July 23, 2024, August 6, 2024

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: July 24, 2024, July 31, 2024, August 7, 2024
- 2) Payroll: August 5, 2024

Other:

- 1) Resolution 24-31, Policies and Procedures Update

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all present in favor.

Public Comment: None

Public Hearing:

FD Tartt presented the proposed amendment to the Country Club Estates (CCE) 521 Drinking Water State Revolving Fund (DWSRF) Surcharge. No members of the public were present for the Public Hearing and no written testimony was received. **At 5:04 p.m., Commissioner Oosterman opened and closed the Public Hearing.**

Information or Discussion of Operations/Policy Issues:

Discussion – 2023 Water Use Efficiency Report

DPC Gubbe presented the annual report for 2023 Water Use Efficiency (WUE) data.

Discussion – Resolution 24-29, DWSRF Construction Contract, Pattison 500 Reservoir and Booster Station

GM Weidenfeller reported on the bids received for the Drinking Water State Revolving Fund (DWSRF) Pattison 500 water system reservoir and booster station project. Because the bids received were higher than expected, District staff proposes to use bond proceeds to cover the additional cost of the project. Commissioner Olsen asked about the reduced contingency amount and the initial use proposed for the bond proceeds. GM Weidenfeller and AGM Parker addressed the Commissioner's questions.

1st Reading – Resolution 24-30, CCE 521 DWSRF Surcharge Amendment

FD Tartt presented Resolution 24-30 which would adopt the amendment to the DWSRF surcharge for the Country Club Estates 521 water system.

Action/Approval Items: None

Presentations:

GM Weidenfeller reported on several topics including an update of staff's work regarding the Timberline Village 628 water system, updates on the Green Cove Creek culvert replacement, adoption of the Environmental Protection Agency (EPA) PFAS maximum contaminant level (MCL) standard by the Washington State Department of Health, and a recent Utility Rate Advisory Committee (URAC) meeting.

AGM Parker reported on a new temporary Field Technician I hire. Commissioner Oosterman asked about the potential for the temporary positions to become permanent. GM Weidenfeller and AGM Parker addressed the Commissioner's question.

DFO Campbell and DPC Gubbe reported on several topics including updates on the lead service line inventory project required by the EPA, the Tanglewilde-Thompson Place 600 PFAS contamination remediation project, and the new Casebolt well at the Pattison 500 water system. Commissioner Olsen asked about the timeline on funding for the Tanglewilde-Thompson Place 600 PFAS contamination remediation project. DPC Gubbe addressed the Commissioner's question.

Commissioner Topics, Discussions, and Reports:

Commissioner Stearns did not have a Thurston Regional Planning Council (TRPC) meeting to attend this month. The Commissioner prompted GM Weidenfeller to give a brief update on the most recent Water Resources Advisory Committee (WRAC) meeting.

Commissioner Oosterman recently purchased a photo for her campaign from the same photographer that provided head shots for the Board and management staff in the past; the photo she purchased is not the same as the ones purchased by the District from the same photographer.

Executive Session:

At 5:33 p.m., Commissioner Oosterman announced that the Board would enter into an Executive Session in accordance with the following provisions of the Revised Code of Washington, for 17 minutes until 5:50 p.m.

- To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, per RCW 42.30.110 (1)(b),
- To consider the minimum price at which real estate will be offered for sale of lease when public knowledge regarding such consideration would cause a likelihood of decreased price, per RCW 42.30.110 (1)(c), and
- To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, per RCW 42.30.110 (1)(i).

At 5:50 p.m., it was announced that the Executive Session would be extended for 20 minutes until 6:10 p.m. At 6:10 p.m., the Executive Session ended, and the regular meeting resumed. The District's attorney was present for the Executive Session, but no decisions were made during the Executive Session.

Adjournment: Commissioner Olsen made a motion to adjourn; Commissioner Stearns seconded the motion; the motion passed with all present in favor. The meeting adjourned at 6:10 p.m.

Assignments: None

Linda Oosterman

Linda Oosterman (Aug 30, 2024 11:32 PDT)

Linda Oosterman, Commissioner and President

Attest:

Christopher Stearns

Christopher Stearns (Sep 11, 2024 12:41 PDT)

Christopher Stearns, Commissioner and Secretary












Minutes 08132024

Final Audit Report

2024-09-11

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| Created: | 2024-08-28 |
| By: | Julie Parker (julieparker@thurstonpud.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAACbYagOUFR0RAmMg9e98xteTw6NBj4_uq |

"Minutes 08132024" History

-  Document created by Julie Parker (julieparker@thurstonpud.org)
2024-08-28 - 0:20:44 AM GMT
-  Document emailed to loosterman@thurstonpud.org for signature
2024-08-28 - 0:21:42 AM GMT
-  Email viewed by loosterman@thurstonpud.org
2024-08-30 - 6:32:07 PM GMT
-  Signer loosterman@thurstonpud.org entered name at signing as Linda Oosterman
2024-08-30 - 6:32:44 PM GMT
-  Document e-signed by Linda Oosterman (loosterman@thurstonpud.org)
Signature Date: 2024-08-30 - 6:32:46 PM GMT - Time Source: server
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-  New document URL requested by cstearns@thurstonpud.org
2024-09-11 - 7:33:45 PM GMT
-  Signer cstearns@thurstonpud.org entered name at signing as Christopher Stearns
2024-09-11 - 7:41:52 PM GMT
-  Document e-signed by Christopher Stearns (cstearns@thurstonpud.org)
Signature Date: 2024-09-11 - 7:41:54 PM GMT - Time Source: server
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