

**MINUTES OF THE REGULAR COMMISSION MEETING OF JUNE 25, 2024**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The second regular Commission meeting for June 2024 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on June 25, 2024. The meeting commenced at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager
- Julie Parker, Assistant General Manager
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance Director (FD)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

**Call to Order:**

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Stearns made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: June 11, 2024

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: June 14, 2024, June 19, 2024
- 2) Payroll: June 20, 2024

Other:

- 1) URAC Meeting, July 16, 2024 at 2:00 p.m.
- 2) WPUA Association Meetings, July 17-19, 2024 (Cowlitz PUD)
- 3) WPUA Quarterly Water Committee Meeting, June 27, 2024 (Hybrid)

**Approval of Consent Calendar:**

**Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Public Comment:** None

**Information or Discussion of Operations/Policy Issues:**

**1<sup>st</sup> Reading – Resolution 24-27, 1<sup>st</sup> Amended 2024 Operating Budget**

FD Tartt presented Resolution 24-27 which would revise the 2024 Operating Budget to incorporate several changes to General Fund and Water Fund revenues and expenses.

**Discussion – 2023 High User Report**

FD Tartt spoke about the District's process to notify residential users that have historically used a higher amount of water. Letters sent to these customers will show bill impacts with water rates for the current year and gives conservation recommendations. Commissioner Olsen asked about expected call and email volume from the proposed correspondence with customers. FD Tartt addressed the Commissioner's question. Commissioner Stearns made a comment on hearing from customers later in the summer after water consumption has been recorded on customer bills.

**Discussion – Financial Model Projections and Consolidation in Thurston County**

GM Weidenfeller addressed several items from the submitted reports, including the financial model, financial projections for future rates, fees, and charges, and consolidation to water systems within Thurston County. The Board discussed these topics at length with GM Weidenfeller and AGM Parker. District staff will update the recommendation documentation provided to the Board each year.

**Action/Approval Items:** None

**Commissioner Signatures/Break:** None

**Presentations:**

GM Weidenfeller reported on the upcoming dates he will be out of the office. He also reported on several other items, including leakage rates at the Timberline Village 628 water system, letters to customers on water systems with detectable PFAS levels, comments submitted to the Washington State Department of Ecology regarding Policy 2030, and the upcoming Utility Rate Advisory Committee (URAC) meeting.

DPC Gubbe reported that staff will be going out to bid soon on the Pattison 500 water system reservoir booster station. Commissioner Oosterman asked about treatment replacement for the Eastridge 2 347 and Eastridge 3 348 water systems; DPC Gubbe addressed the Commissioner's question and spoke about coliform testing for three Group B water systems and required chlorination, per GM Weidenfeller's request.

**Commissioner Topics, Discussions, and Reports:**

Commissioner Stearns recently attended the Washington State Democratic Party Convention. He also reported that he met one of the Port of Olympia Commissioners who is also the new lobbyist for WPUA.

Commissioner Oosterman requested Commissioner Olsen's availability for the next few months for planning purposes, and Commissioner Olsen responded. Commissioner Oosterman spoke about the state of mental health across the country and training/reporting offered on this topic.

Commissioner Olsen spoke about his recent experience with jury duty and attendance for the next couple of regular Commission meetings.

**Executive Session:** None

**Adjournment: Commissioner Oosterman made a motion to adjourn: Commissioner Stearns seconded the motion; the motion passed with all present in favor. The meeting adjourned at 5:45 p.m.**

**Assignments:**

- 1) Excuse Commissioner Olsen from the regular Commission meeting on July 23, 2024.

*Linda Oosterman*  
Linda Oosterman (Jul 10, 2024 17:21 PDT)

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Linda Oosterman, Commissioner and President

Attest:

*Christopher Stearns*  
Christopher Stearns (Jul 25, 2024 21:13 PDT)

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Christopher Stearns, Commissioner and Secretary

# Minutes 06252024

Final Audit Report

2024-07-26

Created:	2024-07-10
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAakM5IJX1sUFZvqVV5_dVV3y9pwsTv15Lm

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2024-07-10 - 0:26:09 AM GMT
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2024-07-10 - 0:26:13 AM GMT
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2024-07-10 - 0:26:14 AM GMT
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2024-07-11 - 0:18:42 AM GMT
-  Document e-signed by Linda Oosterman (loosterman@thurstonpud.org)  
Signature Date: 2024-07-11 - 0:21:32 AM GMT - Time Source: server
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2024-07-26 - 4:12:46 AM GMT
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Signature Date: 2024-07-26 - 4:13:02 AM GMT - Time Source: server
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2024-07-26 - 4:13:02 AM GMT