

MINUTES OF THE REGULAR COMMISSION MEETING OF MAY 14, 2024
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular Commission meeting for May 2024 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on May 14, 2024. The meeting commenced at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff present at the meeting include:

- John Weidenfeller, General Manager
- Julie Parker, Assistant General Manager
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Mariah Montague, Customer Service Supervisor
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

Call to Order:

Commissioner Oosterman called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen made a motion to approve the agenda as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: April 23, 2024, May 7, 2024

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: April 24, 2024, May 1, 2024, May 8, 2024
- 2) Payroll: May 6, 2024

Other:

- 1) Resolution 24-11, Tanglewilde Treatment Easement
- 2) Resolution 24-18, Thurston County Franchise Agreement

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion – 2025 Budget Priorities

GM Weidenfeller briefed the Board on the priorities for the Preliminary Budget scheduled to be presented on August 27, 2024. There were no questions posed by the Board.

Discussion – 2025 Budget Process Overview and Timeline

GM Weidenfeller and AGM Parker briefly presented the overview and timeline for the 2025 Budget Process. Commissioner Olsen asked about the meetings scheduled in September. After a short discussion, the Board agreed to keep the current timeline as a placeholder.

Discussion – Changes to On-Call Policy

AGM Parker informed the Board of the changes made to the On-Call Policy regarding compensatory time for phone calls received that disrupt normal sleep patterns but does not require a mobile response. This change is documented in Resolution 24-15. Commissioner Oosterman engaged in a discussion with GM Weidenfeller and AGM Parker regarding the use and tracking of this time.

1st Reading – Resolution 24-19, Authorization to Surplus

AGM Parker introduced Resolution 24-19. There were no questions or comments from the Board.

1st Reading – Resolution 24-20, Authorization to Surplus PUD Owned Kitsap Water Systems

GM Weidenfeller introduced Resolution 24-20. There were no questions or comments from the Board.

Action/Approval Items:

Resolution 24-14, 2024 Conservation Program

Resolution 24-15, Policies and Procedures Update

Resolution 24-17, Extreme Heat Moratorium

Commissioner Olsen made a motion to adopt Resolution 24-14, 24-15, and 24-17 as presented:

Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller addressed a few highlights from his report. Commissioner Oosterman and Commissioner Olsen engaged in a discussion with GM Weidenfeller regarding municipal water law.

DFO Campbell provided his written report. Commissioner Oosterman asked DFO Campbell to discuss current fire hazards and our action plan to protect District pumphouses and assets; DFO Campbell addressed her question.

DPC Gubbe reported on several topics including the District’s Hazard Mitigation Plan, the Casebolt well at the Pattison 500 water system, and seismic alarms at the Tanglewilde 600 water system. The Board had questions regarding the seismic alarms; DPC Gubbe addressed their questions.

Commissioner Topics, Discussions, and Reports:

Commissioner Oosterman shared her experience at the Thurston County Chamber of Commerce meeting and the League of Women Voters of Thurston County meeting.

Executive Session: None

Adjournment: Commissioner Olsen made a motion to adjourn: Commissioner Oosterman seconded the motion; the motion passed with all present in favor. The meeting adjourned at 5:48 p.m.

Assignments:

- 1) None.

Linda Oosterman

Linda Oosterman (May 31, 2024 12:38 PDT)

Linda Oosterman, Commissioner and President

Attest:

Christopher Stearns

Christopher Stearns (May 29, 2024 16:32 PDT)

Christopher Stearns, Commissioner and Secretary









Minutes 05142024

Final Audit Report

2024-05-31

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