

**MINUTES OF THE REGULAR COMMISSION MEETING OF FEBRUARY 13, 2024**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The first regular Commission meeting for February 2024 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on February 13, 2024. The meeting commenced at 5:01 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District staff and other personnel present at the meeting include:

- John Weidenfeller, General Manager
- Julie Parker, Assistant General Manager
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative and Associate Clerk to the Board

**Call to Order:**

Commissioner Olsen called the regular meeting to order at 5:01 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Olsen made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: January 9, 2024, January 23, 2024, January 26, 2024

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: January 24, 2024, January 31, 2024, February 7, 2024
- 2) Payroll: February 5, 2024

Other:

- 1) Resolution 24-07, Nomination for DOH Operator of the Year
- 2) Resolution 24-08, Revised Strategic Plan
- 3) Approval of the 2024 Matrix of Commissioner Assignments
- 4) Reminder: WPUA Association Meetings, February 14-16, 2024

**Approval of Consent Calendar:**

**Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Olsen seconded the motion; the motion passed with all in favor.**

**Public Comment:** None

**Information or Discussion of Operations/Policy Issues:**

**1<sup>st</sup> Reading – Resolution 24-05, Thurston PUD Diversity, Equity, and Inclusion Commitment**

GM Weidenfeller introduced Resolution 24-05. Commissioner Olsen spoke about the proposed resolution. Commissioner Stearns asked that GM Weidenfeller include this resolution with any training a new PUD Commissioner would receive in the future.

**1<sup>st</sup> Reading – Resolution 24-06, 1<sup>st</sup> Amended 2024 Capital Budget**

FCSM Tartt introduced Resolution 24-06, adoption of which would add a project for the Pattison 500 water system to the Capital Budget.

**Discussion – Retroactive Rating Program from Archbright**

FCSM Tartt spoke about the Retroactive Rating Program from Archbright, offered in partnership by the Washington Association of Sewer and Water Districts (WASWD). Commissioner Olsen spoke about the cost savings based on the District's participation not offered by other partnerships; the Commissioner confirmed this with staff earlier. Commissioners Oosterman and Stearns asked for clarifying information about the program; FCSM Tartt addressed the Commissioners' questions.

**Action/Approval Items:**

**Commissioner Olsen made a motion to authorize the General Manager to evaluate and enter into the Retroactive Rating Program with Archbright if he chooses; Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Commissioner Signatures/Break:** None

**Presentations:**

GM Weidenfeller reported on several topics, including updates on the Green Cove Creek culvert replacement project, PFAS remediation funding, and personnel changes. AGM Parker spoke briefly about Commissioner signatures.

DFO Campbell addressed a few highlights from his report. Commissioner Oosterman spoke about a weather alert for a potential snow event on Wednesday, February 14<sup>th</sup>. Commissioner Stearns also spoke about the dangers of shoveling wet snow, especially for older individuals.

DPC Gubbe reported on the approval of the Thurston County Hazard Mitigation Plan on the state and federal levels with minor changes. Commissioner Oosterman asked about culvert replacement funding; GM Weidenfeller and Commissioner Olsen addressed the Commissioner's question. Commissioner Oosterman also asked about a potential discussion with the Board of County Commissioners on March 5, 2024. GM Weidenfeller and AGM Parker discussed this topic with the Board.

GM Weidenfeller and DPC Gubbe led a discussion about naming of the new well on the Pattison 500 water system.

**Commissioner Topics, Discussions, and Reports:**

Commissioner Stearns reported on the topics discussed at the most recent Thurston Regional Planning Council (TRPC) and Puget Sound Regional Council meetings. He stated that there was no Water Resources Advisory Committee (WRAC) meeting for the month.

Commissioner Olsen reported on the meeting he attended with GM Weidenfeller, ASC Miller, and the District Engineer regarding a potential project at the Tanglewilde-Thompson Place 600 water system.

Commissioner Oosterman reported on a few meetings that she will be attending in the near future. The Commissioner also reported on a personal matter.

**Executive Session:** None

**Adjournment:** Commissioner Olsen made a motion to adjourn: Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:40 p.m.

**Assignments:**

- 1) Follow up with Commissioner Oosterman about a proposed meeting between the District and the Board of County Commissioners on March 5, 2024.
- 2) Add a discussion on naming the new Pattison 500 water system well to a future meeting agenda.

*Linda Oosterman*

Linda Oosterman (Feb 29, 2024 12:42 PST)

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Linda Oosterman, Commissioner and President

Attest:

*Christopher Stearns*

Christopher Stearns (Feb 29, 2024 15:41 PST)

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Christopher Stearns, Commissioner and Secretary











# Minutes 02132024

Final Audit Report

2024-02-29

Created:	2024-02-28
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
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