

**MINUTES OF THE REGULAR COMMISSION MEETING OF NOVEMBER 14, 2023**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The first regular Commission meeting for November 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on November 14, 2023. The meeting commenced at 5:00 p.m. Commissioners Chris Stearns, Linda Oosterman, and Russell E. Olsen were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. District personnel present at the meeting include:

- John Weidenfeller, General Manager
- Julie Parker, Assistant General Manager
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative (CSR) and Associate Clerk to the Board

**Call to Order:**

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Oosterman made a motion to amend the agenda to include Resolution 23-54, Censure of a Public Official, as the last item addressed under Action Items; Commissioner Olsen seconded the motion. The motion passed with two votes in favor; Commissioner Stearns abstained from the vote. Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: October 24, 2023

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: October 26, 2023, November 1, 2023, November 8, 2023
- 2) Payroll: November 5, 2023

Other:

- 1) Cancel Regular Commission Meeting on December 26, 2023
- 2) Reminder: WPUA Association Meetings, November 15-17, 2023
- 3) Resolution 23-50, Authorization to Apply for DWSRF Funding
- 4) Emergency Waiver of Bidding Requirements, Ridgewood 609 Electrical Power Failure
- 5) Resolution 23-53, Thurston PUD PFAS Class Action Lawsuit Decision

**Approval of Consent Calendar:**

**Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Public Comment:** None

**Information or Discussion of Operations/Policy Issues:**

**Discussion – Meeting with WPUA President and Executive Director**

GM Weidenfeller relayed a request to the Commissioners to meet with the WPUA President and Executive Director at the regular Commission meeting on December 12, 2023. The Board discussed this topic, and Commissioner Olsen requested an agenda for the meeting with WPUA. Commissioner Oosterman requested a later meeting date.

**Discussion – Hazard Mitigation Plans**

DPC Gubbe presented an update on her work on the Hazard Mitigation Plans for Thurston and Lewis counties. Commissioner Stearns commented on the water resources program through the state.

**1<sup>st</sup> Reading – Resolution 23-47, 1<sup>st</sup> Amended 2023 Operating Budget**

FCSM Tarrt presented Resolution 23-47 which would adopt the first amendment to the 2023 Operating Budget.

**1<sup>st</sup> Reading – Resolution 23-48, 3<sup>rd</sup> Amended 2023 Capital Budget**

FCSM Tarrt presented Resolution 23-48 which would adopt the third amendment to the 2023 Capital Budget.

**1<sup>st</sup> Reading – Resolution 23-49, DWSRF Construction Contract, Pattison 500 Tri-Lake Booster Station Replacement**

DPC Gubbe presented Resolution 23-49 which would grant authorization to GM Weidenfeller to sign the Drinking Water State Revolving Fund (DWSRF) construction contract for the Tri-Lake booster station at the Pattison 500 water system.

**1<sup>st</sup> Reading – Resolution 23-51, 2024 Employee Job Classifications and Salary Ranges (Updated)**

AGM Parker introduced Resolution 23-51 which would update the job classifications and salary ranges for employees in 2024.

**1<sup>st</sup> Reading – Resolution 23-52, Thurston PUD 2024 Vaccination Incentive**

GM Weidenfeller introduced Resolution 23-52 which would adopt a vaccination incentive for Commissioners and District employees in 2024.

**Action/Approval Items:**

**Resolution 23-43, Construction Contract for Kiwa Drive Mainline Replacement (Pattison 500)**

DPC Gubbe briefly presented Resolution 23-43. **Commissioner Olsen made a motion to adopt Resolution 23-43 as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Resolution 23-46, Refund Tax Levy**

GM Weidenfeller briefly presented Resolution 23-46. **Commissioner Olsen made a motion to adopt Resolution 23-46 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Resolution 23-54, Censure of a Public Official**

Commissioner Stearns stated that he concurred with the action by the two other Commissioners, as it was not his intention to cause harm. **Commissioner Oosterman made a motion to adopt Resolution 23-54 as presented; Commissioner Olsen seconded the motion. The motion passed with two votes in favor; Commissioner Stearns abstained from the vote.**

**Commissioner Signatures/Break:** None

**Presentations:**

Commissioner Olsen asked about the review process for the General Manager, and GM Weidenfeller addressed this question.

**Commissioner Topics, Discussions, and Reports:**

Commissioners Olsen and Oosterman did not have reports. Commissioner Oosterman thanked staff for their written reports.


Commissioner Stearns reported on his attendance at the most recent Thurston Regional Planning Council (TRPC) and Water Resources Advisory Committee (WRAC) meetings. The District was mentioned at the latter meeting. Commissioner Stearns also gave an update on Washington State Department of Ecology proposed Policy 2030 and housing trends.

**Executive Session:** None

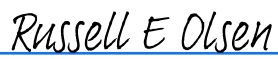
**Adjournment: Commissioner Olsen made a motion to adjourn: Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:26 p.m.**

**Assignments:**

- 1) Contact WPUDA to request an alternative meeting time with the WPUDA President and Executive Director in January 2024.

  
Christopher Stearns (Nov 29, 2023 16:28 PST)  
Chris Stearns, Commissioner and President

Attest:

  
Russell E Olsen (Nov 28, 2023 17:33 PST)  
Russell E. Olsen, Commissioner and Secretary











# Draft Minutes 11142023

Final Audit Report

2023-11-30

Created:	2023-11-29
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