

**MINUTES OF THE REGULAR COMMISSION MEETING OF OCTOBER 10, 2023**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The first regular Commission meeting for October 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on October 10, 2023. The meeting commenced at 5:00 p.m. Commissioners Chris Stearns, Linda Oosterman, and Russell E. Olsen were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative (CSR) and Associate Clerk to the Board

**Call to Order:**

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Olsen made a motion to amend the agenda, to include Resolution 23-45: Commissioner Stearns seconded the motion; the motion passed with all in favor. Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: September 25, 2023, September 12, 2023 (Revised)

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: September 27, 2023, October 4, 2023
- 2) Payroll: October 5, 2023

Other:

- 1) Resolution 23-45, 2023 Employee Classifications and Salary Ranges Update

**Approval of Consent Calendar:**

**Commissioner Olsen made a motion to approve the Consent Calendar as amended: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Public Comment:** None

**Information or Discussion of Operations/Policy Issues:**

**Introduction and Discussion – New URAC Applicant**

GM Weidenfeller introduced Kenneth Hoedeman, a new applicant for the Utility Rate Advisory Committee (URAC). Mr. Hoedeman addressed the Board, and Commissioner Olsen spoke about the

history of the URAC group. Commissioners Oosterman and Stearns also spoke to Mr. Hoedeman.  
**Commissioner Olsen made a motion to accept Mr. Ken Hoedeman as a new URAC member:  
Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**1<sup>st</sup> Reading – Resolution 23-44, Policies and Procedures Update**

AGM Parker introduced Resolution 23-44, adoption of which would update several District policies. The AGM and GM Weidenfeller discussed the proposed policy changes.

**Action/Approval Items:** None

**Commissioner Signatures/Break:** None

**Presentations:**

GM Weidenfeller reported on funding for the Green Cove Creek culvert replacement project, including a meeting that District staff recently attended. The GM also reported on several other items, including the District's work with the Washington Water Utilities Council (WWUC) and PFAS funding. Commissioner Olsen asked about PFAS funding related to a national settlement; AGM Parker addressed the Commissioner's question.

AGM Parker reported on expected Thurston County election costs, based on an email received from the Thurston County Auditor. The Board discussed this topic with staff at length. The AGM also reported on a presentation at a staff meeting later in October on the Deferred Compensation Program, administered by the Washington State Department of Retirement Systems (DRS).

DPC Gubbe reported on a boil water notice for the Prairie Ridge 605 water system. Commissioner Olsen asked about feedback received from the public; the DPC addressed the Commissioner's question. DPC Gubbe also reported on personnel changes within the Field Operations and Planning and Compliance departments, her work with hazard mitigation, and work at the Pattison 500 water system. Commissioner Stearns asked about the Hawley Hills 686 water system consolidation; the DPC addressed the Commissioner's question.

**Commissioner Topics, Discussions, and Reports:**

Commissioner Oosterman reported on the content of the WPUWA Water Workshop. The Commissioner also reported on a personal matter.

Commissioner Olsen reported on personal matters.

Commissioner Stearns reported on the most recent Thurston Regional Planning Council (TRPC) meeting. The Commissioner also reported that he recently volunteered as the TRPC representative to the Puget Sound Regional Council (PSRC) for growth management issues.

**Executive Session:** None

**Adjournment: Commissioner Oosterman made a motion to adjourn: Commissioner Olsen seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:53 p.m.**

**Assignments:** None

*Christopher Stearns*  
Christopher Stearns (Oct 27, 2023 09:29 PDT)

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Chris Stearns, Commissioner and President

Attest:

*Russell E Olsen*  
Russell E Olsen (Oct 30, 2023 07:06 PDT)

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Russell E. Olsen, Commissioner and Secretary











# Minutes 10/10/2023

Final Audit Report

2023-10-30

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