

MINUTES OF THE REGULAR COMMISSION MEETING OF SEPTEMBER 25, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular Commission meeting for September 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on September 25, 2023. The meeting commenced at 5:00 p.m. Commissioners Chris Stearns, Linda Oosterman, and Russell E. Olsen were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board
- Kalelia Gipson, Customer Service Representative (CSR) and Associate Clerk to the Board
- Joe Rehberger, Chief Legal Counsel

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: September 12, 2023, September 19, 2023

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: September 13, 2023, September 20, 2023
- 2) Payroll: September 20, 2023

Other:

- 1) Reminder: WPUDA Water Workshop, September 27 – 29, 2023, 7 Cedars Hotel Casino, Sequim

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion – Proposed Holiday Celebration, December 7, 2023 at 2:00 p.m.

GM Weidenfeller proposed the date of the District's annual holiday celebration as Thursday, December 7, 2023, at 2:00 p.m. The Board discussed this topic briefly.

Action/Approval Items:

Resolution 23-38, 2024 Proposed Operating Budgets

Commissioner Olsen spoke about public testimony received and the proposed budgets and rates; Commissioner Stearns added to the discussion. **Commissioner Olsen made a motion to adopt Resolution 23-38 as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Resolution 23-39, 2024 Proposed Capital Budget

Commissioner Olsen made a motion to adopt Resolution 23-39 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Resolution 23-40, 2024 Proposed Rates, Fees, Charges and Surcharges

Commissioner Olsen made a motion to adopt Resolution 23-40 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Resolution 23-41, 2024 Proposed Ad Valorem Tax

Commissioner Olsen made a motion to adopt Resolution 23-41 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Resolution 23-42, 2024 Employee Job Classifications and Salary Ranges

Commissioner Olsen made a motion to adopt Resolution 23-42 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller reported that he will not attend the 2023 WPUWA Water Workshop later in the week. AGM Parker reported on the results of the audit recently completed by the Office of the Washington State Auditor (SAO).

DFO Campbell spoke about the work recently performed by the Field Operations Team. Commissioner Stearns asked about the status of the seismic valve project for Tanglewilde-Thompson Place 600 water system and the lack of proposals received during the bidding process. GM Weidenfeller and DPC Gubbe addressed the Commissioner's questions.

Commissioner Topics, Discussions, and Reports:

Commissioner Oosterman and Commissioner Olsen did not have a report, but each Commissioner thanked District staff for their work throughout the meeting.

Commissioner Stearns discussed the work performed regarding the recent SAO audit. The Commissioner attended a recent Chehalis Basin Partnership meeting; he discussed the topics covered at that meeting.

Executive Session: At 5:21 p.m., Commissioner Stearns announced that the Board would enter into an Executive Session to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is

likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, as authorized by RCW 42.30.110 (1)(i), for 10 minutes until 5:31 p.m. At 5:31 p.m., the Executive Session concluded, and the regular meeting resumed. No decisions were made by the Board during Executive Session. The District's attorney was present during the Executive Session.

Adjournment: Commissioner Olsen made a motion to adjourn; Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:33 p.m.

Assignments:

- 1) If Commissioner Oosterman does not have a scheduling conflict, advertise the District's holiday celebration for 2:00 p.m. on Thursday, December 7, 2023.

Christopher Stearns

[Christopher Stearns \(Oct 11, 2023 14:14 PDT\)](#)

Chris Stearns, Commissioner and President

Attest:

Russell E Olsen

[Russell E Olsen \(Oct 12, 2023 07:48 PDT\)](#)

Russell E. Olsen, Commissioner and Secretary











Minutes 09252023

Final Audit Report

2023-10-12

Created:	2023-10-11
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
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-  Signer rolsen@thurstonpud.org entered name at signing as Russell E Olsen
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