

MINUTES OF THE REGULAR COMMISSION MEETING OF JULY 25, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular Commission meeting for July 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on July 25, 2023. The meeting commenced at 5:00 p.m. Commissioners Chris Stearns and Linda Oosterman were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503; Commissioner Russell E. Olsen was excused from the meeting. The following personnel were also present:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kalelia Gipson, Customer Service Representative (CSR) and Associate Clerk to the Board
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: June 27, 2023, July 10, 2023

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: June 28, 2023, July 6, 2023, July 12, 2023, July 19, 2023
- 2) Payroll: July 5, 2023, July 20, 2023

Other:

- 1) Reminder: TPUD Employee Picnic at Pioneer Park, Tumwater – July 28, 2023 @ 2:00 p.m.
- 2) Excuse Absence for Commissioner Stearns for the Special Commission Meeting on July 6, 2023
- 3) Excuse Absence for Commissioner Olsen for the Regular Commission Meeting on July 25, 2023
- 4) Resolution 23-29, Garden Acres 1 601 Pumphouse Replacement Contract

Approval of Consent Calendar:

Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Public Comment:

A member of the District's Utility Rate Advisory Committee (URAC) was present for the meeting. However, no comments were received from the public.

Information or Discussion of Operations/Policy Issues:

Discussion – Low Income Project Help Contribution Adjustment

GM Weidenfeller briefly presented information on this topic.

Discussion – Final Preliminary 2024 Budget Priorities Requested

GM Weidenfeller briefly presented information on this topic.

Discussion – Briefing of Heat-Related Disconnection Policy Implementation

GM Weidenfeller briefly presented information on this topic. FCSM Tartt provided additional information, per GM Weidenfeller's request.

Discussion – Draft Agenda for Strategic Planning Session

GM Weidenfeller briefly presented information on this topic.

1st Reading – Resolution 23-30, Approval of the Part A Umbrella Water System Plan Update, Resolution 23-31, Cross-Connection Control Policy Update, and Resolution 23-32, Water Policy Manual Update

GM Weidenfeller briefly introduced Resolutions 23-30, 23-31, and 23-32.

Action/Approval Items:

Resolution 23-27, 2023 Rates, Fees, Charges, and Surcharges Update

GM Weidenfeller presented Resolution 23-27 which would update the fees associated with issuing Water Availability Letters (WALs). Commissioner Stearns asked a question to clarify information regarding the available connections and accessory dwelling units (ADUs); DPC Gubbe addressed the Commissioner's question. **Commissioner Oosterman made a motion to approve Resolution 23-27 as presented: Commissioner Stearns seconded the motion: the motion passed with all in favor.**

Commissioner Signatures/Break: None

Presentations:

District staff members had no additional information to report. Commissioner Stearns asked about other fees, like the General Facility Charge (GFC); GM Weidenfeller and FCSM Tartt addressed the Commissioner's question.

Commissioner Topics, Discussions, and Reports:

Earlier in the meeting, Commissioner Stearns described his experience with a telephone service provider while he was recently out of town. The Commissioner asked about Department of Ecology's proposed update to Policy 2030. GM Weidenfeller gave a brief update on this topic.

Executive Session: None

Adjournment: Commissioner Oosterman made a motion to adjourn: Commissioner Olsen seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:14 p.m.

Assignments: None

Christopher Stearns

[Christopher Stearns \(Aug 16, 2023 15:22 PDT\)](#)

Chris Stearns, Commissioner and President

Attest:

Linda Oosterman

[Linda Oosterman \(Aug 17, 2023 13:14 PDT\)](#)

Linda Oosterman, Commissioner and Acting Secretary












Minutes 07252023

Final Audit Report

2023-08-17

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