

MINUTES OF THE REGULAR COMMISSION MEETING OF APRIL 11, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular Commission meeting for April 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on April 11, 2023, and commenced at 5:00 p.m. Commissioners Chris Stearns, Linda Oosterman, and Russell E. Olsen, were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Kalelia Gipson, Customer Service Representative (CSR) and Associate Clerk to the Board
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: March 28, 2023

Prequalification of Contractors:

- 1) Wright Tree Service

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: March 29, 2023, April 5, 2023
- 2) Payroll: April 5, 2023

Other:

- 1) WPUDA Association Meetings- April 12-14, 2023 (Olympia and Zoom)
- 2) General Manger Authorization – Green Cove Creek Culvert Replacement Project Congressional Funding Approval

Approval of Consent Calendar: Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Introduction of New PUD Employee – Gary Purchase

DFO Campbell introduced a new District employee to the Board. The Field Technician Treatment Specialist briefly discussed his work history, and the Board welcomed him to the District.

Discussion – Meeting Recording Options

Commissioner Olsen made a motion to table the discussion item on Meeting Recording Options until the next regular Commission meeting on April 25, 2023: Commissioner Olsen seconded the motion; the motion passed with all in favor.

First Reading – Resolution 23-01, Construction Contract for Hawley Hills (686) Consolidation

DPC Gubbe introduced Resolution 23-01 which would award the construction contract for the DWSRF project at Hawley Hills water system for the consolidation project which includes the reservoir, a new booster station, and landscaping.

First Reading – Resolution 23-10, Construction Contact for Meadows (690) Generator Installation

DPC Gubbe introduced Resolution 23-10 which would award the construction for the FEMA project to install a generator for backup power at the Meadows (690) water system.

Action/Approval Items:

Resolution 23-06, Construction Contract for Glen Alder (522) DWSRF Project

DPC Gubbe briefly presented Resolution 23-06 which would give authorization to the General Manager to sign the contract with Pape & Sons Construction, Inc. Commissioner Stearns asked about contractors responding to the bid for this project, and DPC Gubbe addressed the Commissioner's question.

Commissioner Olsen made a motion to approve Resolution 23-06 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Resolution 23-08, Policies and Procedures Update

FCSM Tartt briefly presented Resolution 23-08 which would adopt revisions to District policies 400-030 On-Call and 400-028 Overtime, Compensatory Time, and Flex Time . **Commissioner Oosterman made a motion to approve Resolution 23-08 as presented: Commissioner Olsen seconded the motion; the motion passed with all in favor.**

Resolution 23-09, Authority to Surplus

FCSM Tartt briefly presented Resolution 23-09 which would authorize staff to surplus and dispose of a pump truck and computer equipment. FCSM Tartt addressed Commissioner Stearns's question about replacing Commissioners' equipment. **Commissioner Olsen made a motion to approve Resolution 23-09 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller reported on several topics including Grays Harbor County water systems, acquisition of the Shadow Creek water system, Department of Ecology (DOE) policy changes, a presentation by the DOE to the WPUWA Water Committee, a letter from DOE regarding the Timberline Village (628) water

system, the Tri Lakes area study presentation on Friday, April 21, 2023 by a hydrogeologist with Thurston County, and maps. GM Weidenfeller discussed these topics at length with the Board.

DPC Gubbe reported on several topics including the upcoming open house for the Green Cove Creek culvert replacement project, pumphouse replacement projects, well approval for the Pattison (500) water system, and approval for the Deerfield Park 1 (681) water system. Commissioner Stearns made a comment about replacement of the well and DPC Gubbe addressed the Commissioner's comment.

DFO Campbell briefly discussed work performed by the Field Operations staff and two new PUD vehicles. Commissioner Stearns asked about metering. DFO Campbell and FCSM Tartt addressed the Commissioner's question. FCSM Tartt also made a comment about the meter project to request an approval at the next meeting on April 25, 2023.

FCSM Tartt updated the Board on funding for the Manor House development. GM Weidenfeller made a few comments on this topic as well.

Commissioner Topics, Discussions, and Reports:

Commissioner Olsen reported on several items including the most recent all staff meeting, his bill be passed by state legislature, and personal matters. The Commissioner will be out of town and will not attend the next regular Commission meeting in person.

Commissioner Oosterman spoke about reporting an address with Voya, the company that manages the Deferred Compensation Program (DCP) for the Department of Retirement Systems (DRS). The Commissioner urged District staff to check Voya's records to ensure that their address is reported correctly.

Commissioner Stearns reported on several topics including McCleary water systems, a recent Thurston Regional Planning Council (TRPC) meeting, and attending Jefferson PUD's tenth anniversary celebration. The Board came to a consensus on voting in the upcoming WPUA annual business meeting after some discussion.

Executive Session: None

Adjournment: Commissioner Oosterman made a motion to adjourn; Commissioner Olsen seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:01 p.m.

Assignments:

1. Schedule the "Discussion – Meeting Recording Options" item for the regular Commission meeting on Tuesday, April 25, 2023.

Christopher Stearns
Christopher Stearns (May 1, 2023 17:41 PDT)

Chris Stearns, Commissioner and President

Attest:

Linda Oosterman

[Linda Oosterman \(May 2, 2023 08:55 PDT\)](#)

Linda Oosterman, Commissioner and Acting
Secretary











Minutes 04112023

Final Audit Report

2023-05-02

Created:	2023-04-26
By:	Julie Parker (julieparker@thurstonpud.org)
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"Minutes 04112023" History

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2023-05-02 - 0:40:37 AM GMT- IP address: 67.168.186.157
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