

MINUTES OF THE REGULAR COMMISSION MEETING OF MARCH 14, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular Commission meeting for March 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on March 14, 2023 and commenced at 5:03 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Kalelia Gipson, Customer Service Representative (CSR)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:03 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the agenda as amended: Commissioner Olsen seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: February 28, 2023

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: March 1, 2023, March 8, 2023
- 2) Payroll: March 6, 2023

Other:

- 1) WPUA Association Meetings, March 15-17, 2023 (Zoom)
- 2) Disband the Thurston County Water Purveyor Group*

* By approving the Consent Calendar, the PUD Board of Commissioners give authority to GM Weidenfeller to cancel and disband the Thurston County Water Purveyor Group, a group of Group A water utilities, representatives from regulatory agencies, and other personnel in Thurston County, created in 2011 by the District.

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion- Funding to Complete Hawley Hills Consolidation Project

AGM Parker provided an update on the funding process for the completion of the Hawley Hills consolidation project.

First Reading – Resolution 23-05, Revised Leak Adjustment Policy

AGM Parker introduced Resolution 23-05 which would adopt revisions to the District’s leak adjustment policy and the cost of water due to leak loss. AGM Parker addressed comments made by the Board.

First Reading – Resolution 23-06, Construction Contract, Glen Alder (522) Consolidation

DPC Gubbe introduced Resolution 23-06 which would award the construction contract for the DWSRF project at the Glen Alder (522) water system.

First Reading – Resolution 23-07, GM Authority Update

AGM Parker introduced Resolution 23-07 which would grant the General Manager the authority to provide a meal allowance reimbursement for staff performing emergency work in overtime status; the resolution would also grant the General Manager the authority to approve customer accounts to submit to collections. GM Weidenfeller addressed comments made by the Board.

Action/Approval Items:

Authorization for General Manager to Purchase Vehicles, Equipment, and Supplies Up to \$175,000

GM Weidenfeller presented information received by DPC Gubbe regarding vehicles and equipment being sold by a local pump installation contractor. District staff answered questions asked by the Commissioners on this topic. **Commissioner Olsen made a motion to approve granting GM Weidenfeller the authority to purchase vehicles, equipment, and supplies up to \$175,000: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller reported on the status of Jefferson PUD’s water meters, per Commissioner Stearns’ inquiry at a prior Commission meeting.

AGM Parker updated the Board on her work securing funding for the Green Cove Creek Culvert replacement project on the Country Club (679) water system. The AGM also reported on several other topics including recent purchases, the completion of the Sward (278) water system consolidation contract, and broadband service for PUD Headquarters. The Board discussed these items with AGM Parker and GM Weidenfeller in further detail.

DPC Gubbe spoke briefly about proposed PFAS drinking water standards by the U.S. Environmental Protection Agency (EPA). The DPC also reported that the cut fiber line affects the Southwest Region section of the Office of Drinking Water (Washington State Department of Health).

Earlier in the meeting, DFO Campbell elaborated on meter replacements at the Walczak (620) water system. The DFO Campbell reported on recent well pump replacement, and he provided an update on the Glacier Vista (665) water system. Commissioner Stearns made a comment related to the Walczak

(620) water system and asked a question regarding the Tanglewilde-Thompson Place (600) water system; DFO Campbell addressed the Commissioner's comment. Commissioner Oosterman made comment and GM Weidenfeller and FCSM Tartt addressed the Commissioner's comment.

Commissioner Topics, Discussions, and Reports:

Commissioner Stearns spoke briefly about his recent meeting with the Thurston Regional Planning Council (TRPC). Per Commissioner Stearns' request, GM Weidenfeller reported on the most recent Water Resources Advisory Committee (WRAC) meeting.

Executive Session: None

Adjournment: Commissioner Olsen made a motion to adjourn: Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:03 p.m.

Assignments: None

Christopher Stearns

Christopher Stearns (Mar 31, 2023 11:35 PDT)

Chris Stearns, Commissioner and President

Attest:

Russell E Olsen

Russell E Olsen (Apr 9, 2023 14:45 PDT)

Russell E. Olsen, Commissioner and Secretary












Minutes 03142023

Final Audit Report

2023-04-09

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| Created: | 2023-03-29 |
| By: | Julie Parker (julieparker@thurstonpud.org) |
| Status: | Signed |
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