

MINUTES OF THE REGULAR COMMISSION MEETING OF FEBRUARY 28, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular Commission meeting for February 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on February 28, 2023, and commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Kalelia Gipson, Customer Service Representative
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Oosterman called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the agenda as amended: Commissioner Olsen seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: February 7, 2023, February 14, 2023

Prequalification of Contractors:

- 1) Gates Underground

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: February 15, 2023, February 22, 2023
- 2) Payroll: February 21, 2023

Other:

- 1) Emergency Waiver of Competitive Bidding Requirements, February 27, 2023 – Tanglewilde-Thompson Place Water System

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion – Recruitment for Treatment Specialist

GM Weidenfeller discussed the District's proposed efforts to recruit a treatment specialist. The Commissioners addressed the proposal, and GM Weidenfeller discussed this topic with the Board in detail.

Discussion – Project Timelines and Special Meetings

DPC Gubbe updated the Board on the construction contract for the DWSRF loan project at the Glen Alder water system and proposed a special meeting so the Board could approve the project's construction contract. The Commissioners addressed the DPC's request and a special meeting will be scheduled closer to the end of March or early April.

Action/Approval Items:

Resolution 23-03, Amended 2023 Capital Budget

AGM Parker discussed Resolution 20-03 which would adopt an amended Capital Budget for 2023.

Commissioner Oosterman made a motion to approve Resolution 23-03 as presented: Commissioner Olsen seconded the motion; the motion passed with all in favor.

Resolution 23-04, Policy and Procedure Update

AGM Parker presented Resolution 23-04 which would adopt amendments to the District's policies and procedures. **Commissioner Oosterman made a motion to approve Resolution 23-04 as presented:**

Commissioner Olsen seconded the motion; the motion passed with all in favor.

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller reported on several topics including a water system acquisition and the Green Cove Culvert replacement project.

AGM Parker spoke briefly about the request she recently submitted for Congressionally Directed Spending for the Green Cove Culvert replacement project.

DFO Campbell spoke about the well pump replacement at the Loma Vista water system. GM Weidenfeller also discussed a meeting he recently attended with Field Operations staff regarding meters and water treatment. Commissioner Stearns made a comment about the Boots and Saddles water system, and DFO Campbell addressed the Commissioner's comment.

Commissioner Topics, Discussions, and Reports:

Commissioner Oosterman reported on personal matters and delays on resources from China.

Commissioner Stearns reported on meetings he has recently attended including the WPUDA February Association Meetings.

Executive Session: None

Adjournment: Commissioner Olsen made a motion to adjourn: Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 5:37 p.m.

Assignments:

- 1) Follow up with Commissioner Oosterman before recruitment efforts begin for a treatment specialist. Schedule a meeting to discuss the Commissioner's recommendations.
- 2) Follow up with the Board on a special Commission meeting required to approve the construction contract for the DWSRF loan project at the Glen Alder water system (projected at the end of March/early April).
- 3) Follow up with Commissioner Stearns regarding the meters Jefferson PUD is replacing with upgraded infrastructure.
 - a. What is being done with these meters?
 - b. Can the District obtain or use these meters?
 - c. What would be the cost to the District?

Christopher Stearns

Christopher Stearns (Mar 16, 2023 07:52 PDT)

Chris Stearns, Commissioner and President

Attest:

Russell E Olsen

Russell E Olsen (Mar 16, 2023 09:40 PDT)

Russell E. Olsen, Commissioner and Secretary











Minutes 02282023

Final Audit Report

2023-03-16

Created:	2023-03-15
By:	Julie Parker (julieparker@thurstonpud.org)
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