

MINUTES OF THE REGULAR COMMISSION MEETING OF FEBRUARY 14, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular Commission meeting for February 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on February 14, 2023, and commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Kalelia Gipson, Customer Service Representative
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Oosterman called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Olsen made a motion to approve the amended agenda: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: January 24, 2023

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: January 25, 2023, February 1, 2023, February 8, 2023
- 2) Payroll: February 6, 2023

Other:

- 1) WPUA Association Meetings, February 15 - 17, 2023 (Olympia)
- 2) Schedule Quarterly Commissioner Strategic Planning Sessions: May 2, 2023, August 1, 2023, November 7, 2023

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Celebration- Commissioner Olsen, 10 Years as a PUD Commissioner

GM Weidenfeller presented a plaque to Commissioner Olsen in recognition of ten years of service as a PUD Commissioner. Commissioner Olsen spoke about his time as a Commissioner, and also made a few comments.

Discussion – Commissioner Communication in Zoom Meetings (Update)

ASC Miller followed up with the Board on Zoom meeting protocols. Commissioner Oosterman asked about the process for Commissioners attending meetings remotely, and PUD staff addressed the Commissioner's question.

First Reading – Resolution 23-03, 1st Amended 2023 Capital Budget

FCSM Tartt introduced Resolution 23-03, adoption of which would revise the 2023 Capital Budget. GM Weidenfeller addressed several comments made by the Board..

First Reading – Resolution 23-04, Policy and Procedure Updates

AGM Parker introduced Resolution 23-04 which would adopt revisions to Policy 400-031 Uniforms, including previously authorized increase to the work boot allowance to \$250, and redact Procedure 700-004 Safety Clothing Reimbursement Form.

Action/Approval Items: None

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller spoke briefly about attending the WPUA Association Meetings for February with Commissioner Stearns later this week. Commissioner Stearns asked about the Coppermill water system; GM Weidenfeller addressed the Commissioner's question. GM Weidenfeller and AGM Parker also briefly spoke about DPC Gubbe, her time off, and supplies timelines.

AGM Parker addressed the meeting minutes for the Board's Strategic Planning Session on February 7, 2023. GM Weidenfeller made a comment about adding the quarterly Strategic Planning Session to the calendar for the remainder of 2023.

Commissioner Topics, Discussions, and Reports:

Commissioner Olsen spoke briefly about his follow up conversation with Tumwater Councilmember Dahlhoff. He also spoke about upcoming personal events,; the Commissioner will update his calendar to reflect these changes.

Commissioner Oosterman reported on a meeting she recently attended regarding active shooter training. She relayed some tips on remaining aware during these situations. GM Weidenfeller commented on security at both District locations.

Commissioner Stearns spoke briefly about his meeting at the Thurston Regional Planning Council (TRPC). Per Commissioner Stearns' request, GM Weidenfeller reported on the most recent Water Resources Advisory Committee (WRAC) meeting.

Executive Session: None

Adjournment: Commissioner Olsen made a motion to adjourn: Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 5: p.m.

Assignments:

- 1) Per Commissioner Olsen's request, forward to the Board information on the total number of miles driven and/or gallons of fuel purchased for the District's fleet for 2022.
- 2) Follow up with the Board regarding Commissioner Olsen's conversation and request from Tumwater Councilmember Dahlhoff.

Christopher Stearns

Christopher Stearns (Mar 16, 2023 07:48 PDT)

Chris Stearns, Commissioner and President

Attest:

Russell E Olson

Russell E Olson (Mar 16, 2023 09:38 PDT)

Russell E. Olson, Commissioner and Secretary











Minutes 02142023

Final Audit Report

2023-03-16

Created:	2023-03-01
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