

MINUTES OF THE REGULAR COMMISSION MEETING OF JANUARY 24, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular Commission meeting for January 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on January 24, 2023, and commenced at 5:05 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Joseph A. Rehberger, the District's Chief Legal Counsel
- Kalelia Gipson, Customer Service Representative (CSR)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:05 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the amended agenda: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: January 10, 2023

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: January 11, 2023, January 18, 2023
- 2) Payroll: January 20, 2023

Other:

- 1) Emergency Waiver of Competitive Bidding Requirements - The Vineyard, January 18, 2023

Approval of Consent Calendar:

Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Introduction of New PUD Employees

AGM Parker introduced two new District employees to the Board. These Field Technicians held a brief discussion with Commissioner Stearns and Commissioner Oosterman regarding the District and their work history and experience.

Strategic Plan Performance Measures and Action Steps Report - 4th Quarter 2022 Update

AGM Parker provided an overview of the 4th quarter update to the Strategic Plan Performance Measures and Action Steps Report. The Board discussed the report at length with AGM Parker.

Discussion – Agenda for Strategic Planning Session on February 7, 2023

AGM Parker discussed topics to cover during the Board’s Strategic Planning Session with GM Weidenfeller. GM Weidenfeller elaborated on the Senior Leadership Team’s Strategic Planning Session, the agenda for the Board’s meeting, and planning in general. Each Commissioner made comments about discussion topics at the upcoming Strategic Planning Session, and GM Weidenfeller addressed the Board.

Discussion – 2023 Health Insurance Premium Update

AGM Parker provided an overview of the changes to 2023 premium rates for group healthcare coverage.

Discussion – Commissioner Communications in Zoom Meeting

Commissioners made comments on how to manage the Zoom chat meeting and including follow up. ASC Miller addressed the Commissioners’ comments and will provide additional information on

Action/Approval Items: None

Presentations:

GM Weidenfeller discussed a couple recent meetings he attended and briefly spoke about water service disconnections. AGM Parker also addressed disconnections and daily operations. Commissioner Stearns made comments about water revenue and monitoring customers on the disconnection list. AGM Parker addressed Commissioner Stearns’ comments.

DPC Gubbe provided an update on projects for the Pattison, Country Club Estates, and Glen Alder water systems. The Board discussed these projects at length with DPC Gubbe.

DFO Campbell spoke briefly about the District’s newest employees. Commissioner Stearns asked about the Deschutes Village mainline pipe. DFO Campbell addressed Commissioner Stearns’ question.

FCSM Tartt presented the December 2022 Variance Report. The Board commented on water fund revenues and the operating budget. FCSM Tartt addressed the Commissioners’ comments.

Commissioner Topics, Discussions, and Reports:

Commissioner Olsen spoke about his travel out-of-state for work meetings; the Commissioner also addressed a recent death in the local sports community.

Commissioner Oosterman addressed the topic of mental health and being kind and supportive to customers, strangers, and acquaintances. Commissioner Stearns also addressed this topic.

Commissioner Signatures/Break: Commissioner Stearns announced that the Board would break at 6:44 p.m. prior to the Executive Session. The regular meeting resumed at 6:53 p.m.

Executive Session:

At 6:55 p.m., Commissioner Stearns announced that the Board would enter into an Executive Session in accordance with RCW 42.30.110 (1)(i), to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, for 20 minutes until 7:15 p.m. At 7:15 p.m., the Executive Session concluded, and the regular meeting resumed. The District's attorney was present for the Executive Session, but no decisions were made by the Board.

Adjournment: Commissioner Oosterman made a motion to adjourn: Commissioner Olsen seconded the motion; the motion passed with all in favor. The meeting adjourned at 7:15 p.m.

Assignments:

- 1) Add a discussion item to the agenda for the Board's Strategic Planning Session scheduled on February 7, 2023, on intergovernmental relations.
- 2) Schedule Senior Leadership Team staff to be present for a portion of the Board's Strategic Planning Session on February 7, 2023.
- 3) Provide the Board with additional information on managing Zoom webinars to present at an upcoming Commission meeting.
- 4) Follow up with Commissioners regarding their lunch order for the Board's Strategic Planning Session on February 7, 2023.
- 5) Follow up with Commissioner Oosterman regarding an email received about the state action levels (SAL) and compliance for PFAS in Washington state.

Christopher Stearns
Christopher Stearns (Feb 28, 2023 09:56 PST)

Chris Stearns, Commissioner and President

Attest:

Russell E Olson
Russell E Olson (Feb 28, 2023 16:06 PST)

Russell E. Olsen, Commissioner and Secretary












Minutes 01242023

Final Audit Report

2023-03-01

Created:	2023-02-15
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAzfvEKpU460HI1ve02BQLiNbYmwzal8Uz

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-  Signer cstearns@thurstonpud.org entered name at signing as Christopher Stearns
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-  Signer rolsen@thurstonpud.org entered name at signing as Russell E Olsen
2023-03-01 - 0:06:07 AM GMT- IP address: 174.231.143.142
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