

MINUTES OF THE REGULAR COMMISSION MEETING OF JANUARY 10, 2023
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular Commission meeting for January 2023 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on January 10, 2023, and commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Mariah Montague, Customer Service Supervisor
- Kalelia Gipson, Customer Service Representative

Call to Order:

Commissioner Stearns called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to amend the agenda to table the discussion item on Commissioner Communications in Zoom Meetings for the next regular Commission meeting on January 24, 2023: Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: December 6, 2022

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: December 7, 2022, December 14, 2022, December 21, 2022, December 28, 2022, January 4, 2023
- 2) Payroll: December 20, 2022, January 5, 2023

Other:

- 1) WPUDA Association Meetings, January 11 - 13, 2023 (Olympia)
- 2) Resolution 23-02, Revision to Leak Adjustment Policy
- 3) Increase Work Boot Allowance from \$200 to \$250

Approval of Consent Calendar:

Commissioner Olsen made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion - Visit by WPUA President Garry Arseneault

Washington Public Utility Districts Association (WPUA) staff gave a presentation on Reuniting Public Utility Districts. WPUA Staff and Commissioners engaged in a lengthy discussion regarding the presentation.

Discussion - Collections Procedures

AGM Parker discussed our current procedures for collections and requested authorization for GM Weidenfeller to approve accounts submitted to a third-party collections agency. **Commissioner Olsen made a motion to approve granting GM Weidenfeller authority to approve accounts submitted to a third-party collections agency; Commissioner Oosterman seconded the motion; the motion passed with all in favor.** Commissioner Olsen and Commissioner Stearns made some comments regarding the collections procedures.

Action/Approval Items: None

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller briefly discussed a recent meeting staff held with customers waiting for a connection at the Timberline Village water system. Commissioner Oosterman had follow up questions regarding this topic; GM Weidenfeller addressed her questions. He also reported a summary of the District's response to Per- and Polyfluoroalkyl Substances (PFAS) at Commissioner Stearns' request.

AGM Parker briefly spoke about a recent records request the District received.

FCSM Tartt presented the November Variance Report and stated the December report will be presented at the next meeting.

Commissioner Topics, Discussions, and Reports:

Commissioner Olsen reported on his recent vacation and reminded staff he will be out of town during the next meeting.

Commissioner Oosterman spoke about personal matters and starting a new phase in her project with water trees.

Commissioner Stearns asked GM Weidenfeller to discuss his meeting with the Water Resource Advisory Committee (WRAC). GM Weidenfeller spoke about the latest meeting he attended.

Executive Session: None

Adjournment: Commissioner Olsen made a motion to adjourn; Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:49 p.m.

Assignments:

- 1) Email Commissioner Olsen a link for the Zoom meeting on January 24, 2023 so that he may attend virtually.

Christopher Stearns

Christopher Stearns (Jan 25, 2023 05:01 PST)

Chris Stearns, Commissioner and President

Attest:

Russell E Olsen

Russell E Olsen (Jan 25, 2023 09:12 EST)

Russell E. Olsen, Commissioner and Secretary











Minutes 01102023

Final Audit Report

2023-01-25

Created:	2023-01-25
By:	Julie Parker (julieparker@thurstonpud.org)
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Transaction ID:	CBJCHBCAABAASV7AoiNqieZNhR1UpixeTfNce1rCi5Hp

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-  Document created by Julie Parker (julieparker@thurstonpud.org)
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-  Signer rolsen@thurstonpud.org entered name at signing as Russell E Olsen
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