

MINUTES OF THE REGULAR COMMISSION MEETING OF OCTOBER 11, 2022
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular Commission meeting for October 2022 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on October 11, 2022, and commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Kalelia Gipson, Customer Service Representative
- Kurin Miller, Clerk to the Board

Call to Order:

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: September 27, 2022

Prequalification of Contractors: None

SMA Contracts:

- 1) Resolution 22-38, SMA Mutual Aid Contract – Scenic Shores Water Company

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: September 14, 2022, September 21, 2022
- 2) Payroll: September 20, 2022

Other:

- 1) Cancel regular Commission meeting on November 8, 2022 and reschedule to November 15, 2022
- 2) Cancel regular Commission meeting on December 13, 2022 and reschedule to December 6, 2022
- 3) Cancel regular Commission meeting on December 27, 2022
- 4) Resolution 22-39, Emergency Management Generator Policy Update

Approval of Consent Calendar:

Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion – Forecast5 Dashboard

FCSM Tartt presented information on the District’s Forecast5 financial dashboard. Each Commissioner had questions for staff, and this topic was discussed at length with the Board. Staff will bring sample documents to the next regular Commission meeting scheduled on October 25, 2022.

Action/Approval Items: None

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller had no additional information to add to his report. Commissioner Oosterman had a question regarding the Country Lane water system. DFO Campbell addressed the Commissioner’s question. Later in the meeting, the GM presented a newsletter article to address budget and rates for 2023; the Board approved the article for November.

DPC Gubbe reported on the move to the District’s new Field Office and the construction at this facility. AGM Parker discussed about the budget in length. Commissioner Olsen asked about the budget amendment related to construction costs, Commissioner Stearns asked a question regarding funding for temporary water supply related to the Green Cove Creek culvert replacement project, and Commissioner Oosterman also asked about available funding for PFAS testing. Staff addressed these questions at length.

Commissioner Topics, Discussions and Reports:

Commissioner Stearns discussed the meetings he recently attended, including the Water Resources Advisory Committee (WRAC) meeting, and the topics covered at those meetings. The Commissioner also asked about the upcoming newsletter and Public Hearings in November. GM Weidenfeller addressed the Commissioner’s questions.

Commissioner Oosterman spoke about a presentation on fish in relation to public power and other utilities. The Commissioner also spoke about her work with water trees, the importance of building relationships with other agencies, and her upcoming trip to Vermont.

Commissioner Olsen asked about preparation for the visit by WPUDA at the first regular Commission meeting in January 2023. GM Weidenfeller addressed the Commissioner’s question, and the Board discussed this topic at length. Commissioner Olsen also spoke about the General Manager’s evaluation.

Executive Session: None

Adjournment: Commissioner Stearns made a motion to adjourn the meeting; Commissioner Oosterman seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:05 p.m.

Assignments:

- 1) Per Commissioner Olsen’s request, review the Forecast5 contract to determine: which entity owns the District’s financial data; Did the vendor fulfill the terms of the contract? And do they owe us a refund? Get ownership of the data if we do not have it.

- 2) Provide a budget amendment proposal to the Board to account for construction costs at the new Field Office.
- 3) Schedule an Executive Session on the Commission meeting scheduled on December 6, 2022 to discuss the General Manager's evaluation.

Christopher Stearns

[Christopher Stearns \(Oct 25, 2022 22:38 PDT\)](#)

Christopher Stearns, Commissioner and Acting President

Attest:

Linda Oosterman

[Linda Oosterman \(Oct 27, 2022 12:50 PDT\)](#)

Linda Oosterman, Commissioner and Secretary











Minutes 10112022

Final Audit Report

2022-10-27

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