

**CERTIFIED COPY OF RESOLUTION
ADOPTED AT THE REGULAR MEETING OF THE COMMISSIONERS
OF
PUBLIC UTILITY DISTRICT NO. 1 OF THURSTON COUNTY**

The President and Secretary of the Public Utility District No. 1 of Thurston County (District) certify that a majority of the Commissioners of the District were in attendance at the meeting held on Tuesday, February 13, 2024, and adopted this Resolution. This Resolution has not been revoked.

RESOLUTION NO. 24-08

The Board of Commissioners of Public Utility District No. 1 of Thurston County reviewed the Strategic Plan at the special Commission meeting (Strategic Planning Session) on February 6, 2024.

The Board concurred on the proposed updates to the Strategic Plan which establish budget priorities and strategic goals that the Commission wishes to achieve.

The Strategic Plan promulgates performance measures and priorities for staff to achieve.

NOW, THEREFORE, THE COMMISSIONERS OF THE DISTRICT DO HEREBY RESOLVE AS FOLLOWS:

Section 1. The Strategic Plan revisions approved by the Public Utility District No. 1 Board of Commissioners are adopted in the attached Exhibit A.

This Resolution was approved and adopted by a majority vote of the Commissioners present.

We additionally certify that this meeting was attended by at least two of the three Commissioners of the District and that this resolution was adopted by a majority vote of the Commissioners of the District in attendance at the meeting.

Linda Oosterman

[Linda Oosterman \(Feb 14, 2024 16:29 PST\)](#)

Linda Oosterman
Commissioner and President of
Public Utility District No. 1 of Thurston County

ATTEST:

Christopher Stearns
[Christopher Stearns \(Feb 14, 2024 18:45 PST\)](#)

Christopher Stearns
Commissioner and Secretary

Attached: Exhibit A – Revised Strategic Plan

Thurston PUD Strategic Plan

Vision: Be leaders, educators, and champions of public utility service quality, water, safety and resource conservation.

Mission: Provide safe, reliable, affordable, and sustainable utility services to the customers we serve.

Purpose: The purpose of PUD No. 1 of Thurston County is to serve the public with quality utility services.

Value Statements

1. Focus on the customer
2. Provide an ethical and quality work environment for our employees to reinforce their value to the District.
3. Proactively promote continuous quality and continuous improvement
4. Protecting and enhancing the District's resources
5. Assist, where possible, in the District with water resource management

Code of Ethics – The Board of Commissioners, General Manager and staff will perform their duties ethically in accordance with the District's Code of Ethics.

How We Measure Success (Performance Measures)

Customer Satisfaction: One of our most important measures is overall customer satisfaction. This is measured through customer satisfaction surveys and focus groups.

- **Average Bill Comparisons:** The District compares its average monthly bill for each customer rate class with other comparable utilities in the Northwest.
- **Customer Service Level Response:** The District continuously seeks to provide excellent customer service. In doing so, the District monitors customer service response by measuring the number of customer complaints per thousand customers.
- **Percentage of Customer Payments made Electronically:** Electronic payments offer an efficient and convenient method for customers

Goals

Effectiveness Goal: Strive to be an effective organization.

Strategies

Provide quality water service per Department of Health standards to all the District's customers.

Manage the District as a non-profit municipal corporation.

Provide resources to provide a high level of customer service and system reliability.

Promote professional development through worthwhile training and development opportunities.

Communicate proactively with the District’s customers.

1. Hold public meetings to engage customers and taxpayers regarding the goals and plans of the PUD.
2. Reach out to Homeowner Associations to facilitate meaningful communication and meetings with the communities we serve.
3. Conduct a customer survey every three years to gain feedback regarding our service delivery.
4. Develop/maintain evaluations and expectations for management and staff.
5. Continuously develop and improve communication mediums and methods (web site, communication plans, newsletters).
6. Measure, track, communicate system outages by:
 - a. Duration
 - b. Cause
 - c. Results

Sustainability Goal: Provide sustained efficient utility services to our customers and serve the citizens of Thurston County.

Strategies

Effectively and efficiently manage the District’s staff and material resources.

Maintain and sustain rates and charges that will promote the retention of quality staff.

Develop and sustain management plans and strategies, viable operations, maintenance, and capital asset.

Evaluate and pursue opportunities to acquire new utility systems where it is fiscally sound to do so.

Develop, implement and maintain a viable emergency management and disaster preparedness program.

Seek opportunities to become better stewards of the environment through looking for opportunities to implement solar programs, sell energy back to the electric service provider and where and when possible transition to hybrid or electric vehicles.

Action Steps

1. Develop an infrastructure replacement strategy
2. Prioritize capital needs
3. Engage the public regarding rates
4. Provide informational outreach to Thurston County residents and all the District’s customers regarding rate structure.
5. Review budget (revenues) quarterly to monitor and adjust rate structure.
6. Develop an emergency management response plan
7. Continue to develop and invest in employee training.
8. Evaluate the viability of hybrid and electric vehicles when purchasing new vehicles.
9. Continue to seek grant or other funding for solar power to supplement energy on PUD buildings, and facilities.

Stewardship Goal: Be good stewards of the District’s resources.

Strategies

Be good stewards of the District’s resources.

Where possible and feasible, reduce the District’s carbon footprint.

Conserve energy and water and reduce waste.

Meet or exceed leakage reduction targets and continue progress towards meeting PUD water conservation targets.

Action Steps

1. Measure and report to the public the total leak rate for the PUD as well as individual systems.
2. Set goals for leakage reduction.
3. Seek out and evaluate opportunities to find alternate energy use for pump houses, facilities, and buildings where possible.

Partnership Goal: Continue to build good relationships with and partnerships with Thurston County, other counties, neighboring cities, other Ports, Port Districts, Tribes, other water purveyors, and state agencies.

Strategies

Continue to build good relationships with:

- state agencies,
- cities,
- counties,
- PUDs,

Exhibit A – Resolution 24-08, Revised Strategic Plan

- **Port Districts,**
- **Tribes, and**
- **Other water districts**

Host the Thurston County Water Purveyor Group meetings.

Participate in the Washington Water Utilities Council, the Drinking Water Advisory Group, the Water Resources Advisory Committee, the Regional Water Cooperative of Pierce County and in other water organizations such as the Chehalis Basin Partnership.

Continue to participate in the Thurston Regional Planning Council.

Participate in the Thurston County Economic Development Council.

Participate in the Thurston County Emergency Management Council.

Participate in Chamber of Commerce organizations.

Action Steps

- 1. Participate and seek out opportunities to work on inter-jurisdictional committees and tasks forces.**
- 2. Each Commissioner will define their area of expertise and develop deliverables based upon that area of expertise.**
- 3. Schedule quarterly PUD Strategic Planning Sessions.**
- 4. Continually review and update policies and protocols.**
- 5. Develop and maintain Communication Plans.**

Growth Goal: Work toward steady growth in customers through the acquisition of systems with good value.

Strategies

Work toward steady growth in the number of total customers through acquisition of systems with good value in Thurston County. Periodically evaluate other lines of business to determine if entry is feasible or desirable.

Action Steps

- 1. Seek the addition of water systems to join the District in Thurston County.**
- 2. Within the next three (3) years, actively seek to find other organizations to acquire the water systems owned by the District that are in very remote areas that are hard to serve, and for the water systems the District owns in Kitsap and Grays Harbor Counties.**
- 3. By 2030, find other organizations to acquire the water systems owned by the District in Lewis, Pierce, and King Counties.**











Resolution 24-08

Final Audit Report

2024-02-15

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