



## REQUEST FOR A LENDER LETTER

A request for a Lender Letter is a request for a formal document stating Thurston PUD owns, operates, and maintains a specific water system and shall include recent water sample results. There is a \$55.00 fee due for this letter before we can begin processing the request. Payment can be made by mailing a check with this request form, by calling Customer Service at 360-357-8783, or online at our website [thurstonpud.org](http://thurstonpud.org) and selecting 'Pay Bill Online' in the upper left corner. You will need an account number to pay online.

**Date of Request:** \_\_\_\_\_

**Requestor Name:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**Requestor Email:** \_\_\_\_\_

**Requestor Phone Number:** \_\_\_\_\_

**Property Owner Name:** \_\_\_\_\_

### How would you like the Lender Letter Returned?

**Email:** \_\_\_\_\_

**Mail:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

\_\_\_\_\_

**Requestor Signature** **Date**

Mail, email, or fax this request to: Thurston PUD at 1230 Ruddell Rd Se, Lacey, WA 98503

Email: [PUDCustomerService@thurstonpud.org](mailto:PUDCustomerService@thurstonpud.org) Fax: (360) 357-1172

*Please allow up to three (3) business days for Customer Service to fulfill your request.*

<b>Office Use Only</b>	
<b>Request Received Date:</b> _____	<b>Request Completion Date:</b> _____
<b>Water System Name:</b> _____	<b>Water System Number:</b> _____
<b>Fee \$55.00 Paid:</b> _____	
<b>Completed By:</b> _____	